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**POWERGRID Energy Services Limited**

(A wholly Owned Subsidiary of Power Grid Corporation of India Limited)

**REQUEST FOR PROPOSALS (RfP)**

**(SECTION-I of RfP DOCUMENTS)**

**FOR**

**Appointment of Internal Auditors for FY 2024-25 of POWERGRID Energy Services Limited.**

**Specification No CC/NT/S-CONS/DOM/T00/24/14847 for NR1**

**Specification No CC/NT/S-CONS/DOM/T00/24/14848 for ER**

**Specification No CC/NT/S-CONS/DOM/T00/24/14850 for SR**

**Specification No CC/NT/S-CONS/DOM/T00/24/14851 for WR**

**Specification No CC/NT/S-CONS/DOM/T00/24/14852 for NR II**

(This document is meant for exclusive purpose of bidding against this specification only and shall not be transferred, reproduced or otherwise used for purpose other than that for which it is specifically issued)

**REQUEST FOR PROPOSALS (RfP)**

**FOR**

**Appointment of Internal Auditors for FY 2024-25 of POWERGRID Energy Services Limited’.**

(**Domestic Competitive Bidding basis under LIMITED TENDER ENQUIRY basis through e-procurement**)

**(SINGLE STAGE SINGLE ENVELOPE BIDDING PROCEDURE)**

SPECIFICATION NO.: **CC/NT/S-CONS/DOM/T00/24/14847 for NR1**

**CC/NT/S-CONS/DOM/T00/24/14848 for ER**

**CC/NT/S-CONS/DOM/T00/24/14850 for SR**

**CC/NT/S-CONS/DOM/T00/24/14851 for WR**

**CC/NT/S-CONS/DOM/T00/24/14852 for NR II**

DATE : **04.11.2024**

FUNDING : **DOMESTIC**

1. POWERGRID Energy Services Ltd. (A wholly Owned Subsidiary of Power Grid Corporation of India Limited) incorporated under the Companies Act, 2013, having its Registered Office at Plot No. – 2, Sec 29, Gurugram- 122001 (Haryana) through its Office at Plot No. – 42, Sec 44, Gurugram- 122003 (Haryana) (hereinafter referred to as ‘PESL’/’Owner’) has decided to avail the services of an ‘Auditor’ for Tax audit of POWERGRID Energy Services Limited.

2.0 PESL intends to use domestic funding for eligible payments under the contract for the package as mentioned above.

3.0 PESL, therefore, invites sealed Proposals for the following package on Limited Tender Enquiry basis under Domestic Competitive Bidding basis through **secured e-procurement procedure:**

**Name of Package: Appointment of Internal Auditors for FY 2024-25 of POWERGRID Energy Services Limited’.**

The detailed scope of work is given in the Terms of Reference (TOR) of the RfP documents.

The following documents constitute the RfP documents to enable Bidders to submit their Proposals:

1. Section – I : Request for Proposals/Bids;
2. Section – II : Terms of Reference (ToR);
3. Section – III : Conditions of Contracts;
4. Section – IV : Proposal Form (Technical & Financial), Attachments & Schedules

3.1 Bidding will be conducted through Limited Tender Enquiry basis under Domestic Competitive procedures as per the provisions of RfP Documents and the contract shall be executed as per the provisions of the Contract. Bidders may note that the Owner has uploaded its ‘Works and Procurement Policy and Procedures’ (WPPP) document along with its Modification/Amendment and its updation on POWERGRID’s website i.e. **http://www.powergrid.in**. It shall be noted that no other party, including the Bidder, shall derive any right from this ‘Works and Procurement Policy and Procedures’ (WPPP) document or have any claim on the Owner on the basis of the same. The respective rights of the Owner and the Bidder shall be governed by the RfP Documents/Contract signed between the Owner and the Bidder for this package. The provisions of the RfP Documents shall always prevail over that of ‘Works and Procurement Policy and Procedures’ (WPPP) document in case of contradiction.

1. The complete RfP Documents are available to the Bidder through ‘POWERGRID Reverse Auction and Integrated Tendering (PRANIT)’ portal i.e. <https://etender.powergrid.in>.
2. Bidders are requested to read the ‘Bidders Manual and Pre-Requisite Document’ available on ‘POWERGRID Reverse Auction and Integrated Tendering (PRANIT)’ portal through website <https://etender.powergrid.in> before proceeding for submission of bids. It is important to note that bidders can submit their bids online only through <https://etender.powergrid.in>.
3. The complete RfP Documents are available at POWERGRID’s website <http://www.powergrid.in> as well as on portal https://etender.powergrid.in. However, in case of any contradiction between the RfP Documents at POWERGRID’s website and those at the portal, the latter shall prevail. Bidders shall download the RfP Documents from the portal https://etender.powergrid.in, as per the provisions available therein. Interested bidders can download the RfP Documents and commence preparation of bids to gain time.

Bidders shall ensure that their bids, complete in all respects, are submitted online through POWERGRID’s e-tendering portal only. **No DEVIATION in this regard is acceptable.**

**Kindly note that to submit the bids electronically, bidders must have a valid Class 3B Digital Certificate (signing and encryption / decryption certificate).**

Interested bidders may obtain further information regarding this IFB from the office of **DGM (CS)/ Manager (CS)**, POWERGRID at the address given at para 13.0 below from 15:00 hours to 17:00 hours on all working days.

For proper uploading of the bids on the portal namely https://etender.powergrid.in *(hereinafter referred to as the ‘Portal’)*, it shall be the sole responsibility of the bidders to apprise themselves adequately regarding all the relevant procedures and provisions as detailed at the portal as well as by contacting from POWERGRID, as and when required, for which contact details are mentioned below. The Employer in no case shall be responsible for any issues related to timely or properly uploading/submission of the bid in accordance with the relevant provisions of Section II – ITB of the Bidding Documents.

1. The RfP Documents are meant for the exclusive purpose of bidding against this specification and shall not be transferred to any other party or reproduced or used otherwise for any purpose other than for which they are specifically issued.
2. Soft Copy Part of the Bids must be uploaded under Single Stage Single Envelope Bidding Procedure on the portal at or before **11:00 hours** on **19.11.2024**. The e-Procurement system would not allow any late submission of bids through the portal after due date & time as specified.

**Refer Clause 6.0.0(I), Section-III: Conditions of Contract, regarding submission of hard Copy Part of the Bid.**

Proposals shall be opened on **19.11.2024** at **11:30 hours** in the presence of the bidders’ representatives who choose to attend in person at the address below or may be viewed by the bidders by logging in to the portal.

1. **e-Reverse Auction (e-RA)**

The electronic Reverse Auction (e-RA) is not applicable for this package.

1. Auditor for the subject package will be selected under Cost Based Selection (CBS) procedure for finalization of contract. Detailed method and procedures are described in ‘Section–III: Conditions of Contracts ‘of the RfP documents.
2. PESL reserves the right to cancel/withdraw this Request for Proposals without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.
3. All correspondence with regard to the above shall be to the following address.

(By Post/In Person)

POWERGRID Energy Services Ltd

Plot No 42, Sec 44

Gurugram, Haryana,

122003

Email: [shivendra@powergrid.in](mailto:shivendra@powergrid.in) ;

Mobile: +91 7752971074

For more information on POWERGRID, visit our site at:

[*http://www.powergrid.in*](http://www.powergrid.in)

1. Bidders are requested to open the following link for pre-requisite system settings of PRANIT portal and manual/video tutorial regarding information for bid submission:

<https://etender.powergrid.in/new_logon2/User_Help_Menu.html>

In case any technical issue remains unresolved, Bidder may contact the ERP SRM Helpdesk support as per the details below:

Phone No – 0124-2823456 (with call hunting feature)

Timings – 9:00 am To 5:30 pm

Bidders are advised to contact the Helpdesk minimum 2 working days before Bid Submission Deadline for assistance.

**Note-** At the time of submission of the bid, Bidders are required to make sure that:

1. The Attachment/Forms file named **“First Envelope and Bid Forms”** must be uploaded along with the Proposal.
2. The Price file named **“Price\_schedule”** must be uploaded along with the proposal.

**As per the provisions of the portal, it is mandatory to upload aforesaid excel files with titled as indicated above (*Bidders may refer user manuals at the portal*** [***https://etender.powergrid.in***](https://etender.powergrid.in) ***regarding submission of bid*).**

**----- *End of Section-I to RfP* ----**