

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	26-02-2022 11:00:00
<b>Bid Opening Date/Time</b>	26-02-2022 11:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	70 (Days)
<b>Ministry/State Name</b>	Ministry Of Power
<b>Department Name</b>	Power Grid Corporation Of India Limited
<b>Organisation Name</b>	Power Grid Corporation Of India Limited
<b>Office Name</b>	Corporate Office Gurgaon
<b>Item Category</b>	Manpower Outsourcing Services - Minimum wage - Semi-skilled; Others; Horticulture and Housekeeping Maintenance Worker , Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Horticulture and Housekeeping Maintenance Worker
<b>Contract Period</b>	2 Year(s) 11 Month(s) 29 Day(s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Turnover</b>	Yes
<b>Startup Exemption for Turnover</b>	Yes
<b>SHG Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	3 Days
<b>Floor Price</b>	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
<b>Estimated Bid Value</b>	8535934.26
<b>Evaluation Method</b>	Total value wise evaluation

### EMD Detail

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Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	170719

#### ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	39

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

POWERGRID CORPORATION OF INDIA LIMITED  
12 Rana Pratap Marg, Neat Dainik Jagran Chauraha, Hazratganj, Lucknow, Uttar Pradesh, 226001  
(Northern Region 3)

#### Splitting

Bid splitting not applied.

#### MSE Purchase Preference

MSE Purchase Preference	No
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#### Details of the Competent Authority for MSE

Name of Competent Authority	Board of Directors
Designation of Competent Authority	Board of Directors
Office / Department / Division of Competent Authority	
CA Approval Number	
Competent Authority Approval Date	01-01-2022
Brief Description of the Approval Granted by Competent Authority	For AMC Work related Service Contract MSE Purchase Preference is not applicable as per the internal Board Approval of POWERGRID

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for

exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

### **Additional Qualification/Data Required**

**Annual turnover Required by Buyer in Crores:**For details of Qualifying Requirements, see ATC Document

**The Bidder should have executed at least X No. projects with contract value not less than yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:**For details of Qualifying Requirements, see ATC Document

**Geographic Presence: Office registration certificate:**Bidder must have Registered Office in either Uttar Pradesh or Madhya Pradesh

**Scope of work & Job description:**[1643780987.pdf](#)

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:**[1643781129.pdf](#)

### **Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Others; Horticulture And Housekeeping Maintenance Worker ( 3 )**

#### **Technical Specifications**

<b>Specification</b>	<b>Values</b>
<b>Core</b>	
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	Horticulture and Housekeeping Maintenance Worker
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA

Specification	Values
District	NA
<b>Addon(s)</b>	
Additional Certifications/Trainings required for the resources being hired	No
<b>Additional Details</b>	
Title for Optional Allowances 2	Not Applicable
Title for Optional Allowances 3	Not Applicable
Title for Optional Allowances 1	Not Applicable
Designation	Semiskilled Horticulture and Housekeeping Maintenance Worker

**Additional Specification Documents**

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**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Vijendra Kumar Dubey	486885,POWERGRID CORPORATION OF INDIA LIMITED, VINDHYACHAL HVDC BTB STATION,INSIDE NTPC VINDHYACHAL PLANT PREMISES, POST: VINDHYANAGAR, SINGRAULI, Madhya PRadesh-486885	3	<ul style="list-style-type: none"> <li>• ELDI (INR per day) : 2.525</li> <li>• Bonus (INR per day) : 42.066</li> <li>• EPF Admin Charge (INR per day) : 2.525</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Minimum daily wage (INR) exclusive of GST : 505</li> <li>• ESI (INR per day) : 16.412</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 60.6</li> <li>• Tenure/ Duration of Employment (in months) : 36</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Horticulture And Housekeeping Maintenance Worker ( 10 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Horticulture and Housekeeping Maintenance Worker
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA

Specification	Values
Zipcode	NA
District	NA
<b>Addon(s)</b>	
Additional Certifications/Trainings required for the resources being hired	No
<b>Additional Details</b>	
Title for Optional Allowances 2	Not Applicable
Title for Optional Allowances 3	Not Applicable
Title for Optional Allowances 1	Not Applicable
Designation	Unskilled Horticulture and Housekeeping Maintenance Worker

**Additional Specification Documents**

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**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Vijendra Kumar Dubey	486885,POWERGRID CORPORATION OF INDIA LIMITED, VINDHYACHAL HVDC BTB STATION,INSIDE NTPC VINDHYACHAL PLANT PREMISES, POST: VINDHYANAGAR, SINGRAULI, Madhya PRadesh-486885	10	<ul style="list-style-type: none"> <li>• ELDI (INR per day) : 2.155</li> <li>• Bonus (INR per day) : 35.902</li> <li>• EPF Admin Charge (INR per day) : 2.155</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Minimum daily wage (INR) exclusive of GST : 431</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 51.72</li> <li>• ESI (INR per day) : 14.007</li> <li>• Tenure/ Duration of Employment (in months) : 36</li> </ul>

## Buyer Added Bid Specific Terms and Conditions

### 1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Buyer has uploaded Additional Terms & Conditions (ATC) Documents under Additional SLA head, all Bidders are to upload the same document under Technical Experience head on GeM Portal during submission of Bid, completely filled with required Qualifying Requirement Data and other necessary information in designated Format. If Bidder fails to submit the duly filled & signed copy of ATC document (wherever QR Data is required), their bid shall be considered non-responsive. Buyer has uploaded Additional Terms & Conditions (ATC) Documents under Additional SLA head, all Bidders are to upload the same document under Technical Experience head on GeM Portal during submission of Bid, completely filled with required Qualifying Requirement Data and other necessary information in designated Format. If Bidder fails to submit the duly filled & signed copy of ATC document, their bid shall be considered non-responsive.

Terms & Conditions under the uploaded ATC Documents are the superseding Conditions on all other Terms & Conditions referred in the Bid Document

2. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

3. **Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

6. **Generic**

Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).

7. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

8. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

9. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

10. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:



- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

#### 11. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

#### 12. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

#### 13. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 14. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

#### 15. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of POWERGRID CORPORATION OF INDIA LIMITED payable at LUCKNOW, UTTAR PRADESH. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 16. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of POWERGRID CORPORATION OF INDIA LIMITED payable at LUCKNOW, UTTAR PRADESH. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be

allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**