**Bidding Document Details**

This Bidding documents comprises of 3 Volume as following:

a) Volume-I: Conditions of Contract

b) Volume-II: Technical Specifications

c) Volume-III: Bid Forms & Price Schedules

However, same has been accommodated as per requirement of custom Bid on GeM Portal. Bidders are requested to refer the below table to understand the bidding documents composition and make themselves aware of the volume and section referred therein. All documents forming part of the Bid Document are intended to be correlative, complementary and mutually explanatory.

Bid Documents as per POWERTEL’s Volume & Section No. vis-a-vis its Description mentioned on GeM bid documents are as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No** | **Bid Documents as per POWERTEL** | | **Description mentioned on GeM Bid Document** |
| **Volume No.** | **Section No.** |
| 1 | Volume-I: Conditions of Contract | Section I- Invitation for Bids (IFB) | Introduction about the project /services being proposed for procurement using custom bid functionality |
| Section II- Instructions to Bidders (ITB) | Instruction To Bidder |
| Section III- Bid Data Sheet (BDS) |
| Annexure-A Qualifying Requirements to Section III- BDS | Project Experience and Qualifying Criteria Requirement |
| Section IV- General Conditions of Contract (GCC) | 1. Special Terms and Conditions (STC) of the Contract  2. Payment Terms |
| Section V- Special Conditions of Contract (SCC) |
| Section VI- Sample Forms and Procedures (FP) | Any other Documents As per Specific Requirement of Buyer -2 |
| 2 | Volume-II: Technical Specifications | Technical Specification | Scope of Work |
| Service Level Agreement (SLA) |
| Penalties |
| 3 | Volume-III: Bid Forms & Price Schedules | Bid Form for First Envelope & Attachments (\*refer note below) | Any other Documents As per Specific Requirement of Buyer -1 |
| Bid Form for second Envelope & Price Schedules (#refer note below) | Price Schedule |

**Notes:**

**\* (i) Bid Form for First Envelope & Attachments are uploaded (in PDF format) under “Any Other Documents As Per Specific Requirement Of Buyer-1” in the Bid Document.**

**(ii) Further, Bidders must upload the Bid Form for First Envelope in Technical part of the Bid. Bids not containing “Bid Form for First Envelope” shall be rejected and no further clarification shall be sought.**

**# (i) Bidders are requested to quote their lumpsum offer (i.e. Total Price, incl. of GST) against the custom bid in the financial portion of the bid.**

**(ii) Further, Bid Form for second Envelope & Price Schedules (in excel format) is uploaded under “Price schedule” in the Bid document. Bidders shall have to upload the dully-filled Price schedule in pdf format under “Financial Document Indicating Price Break Up” on GeM Portal only. In case of non-submission of the price breakup, the same shall be asked from L-1 Bidder before Award of contract.**

**(iii) Bidders shall not upload the Price schedule in Technical part of the Bid in soft copy and shall not submit any Price component in Hard copy of the bid, otherwise their bid shall be rejected and no further clarification shall be sought.**

**CHECK LIST**

**Disclaimer:** The sole purpose of this check list is to minimize the common errors committed by the Bidders during submission of Bids. This check list is NOT an exhaustive list and Bidders shall by no means have any claim for any reason not being listed here for Rejection of their bid. Bidders are advised to submit their bid as per the Instructions given in Section-II: ITB & its amendment in Section-III BDS. The bids shall be evaluated as per the Section-II: ITB & its amendment in Section-III BDS and shall be dealt as per the provisions therein.

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| --- | --- | --- |
| **SN.** | **Description** | **(Yes/No)** |
|  | Whether Bid Form for Fist Envelope has been duly filled & signed and uploaded on GeM Portal? |  |
|  | Whether the Bid is valid for the period as mentioned in Section-II: ITB of Bidding Documents i.e. 6 months from the date of bid Opening? |  |
|  | Whether Bid Security is submitted & is valid for 250 days from the original date of bid Opening? |  |
|  | Whether MSE certificate (UDYAM Registration)/ Bid Security exemption certificate is submitted along with the Bid? |  |
|  | Whether valid Power of Attorney in respect of Signatory of Bid has been Notarized & submitted in Bid? |  |
|  | Whether all the attachments- 3 to 23 of Volume-III of the bidding documents are duly filled without any tampering and uploaded on GeM Portal? |  |
|  | Whether Attachment-3 has been dully filled & submitted along with all the supporting documents related to Technical & Financial QR of the bidding documents? |  |
|  | Whether Complete Annual Report of last five financial years have been uploaded. Same shall be certified by Chartered Accountant, Seal & stamp bearing Registration no. of Chartered Accountant & UDIN no. be affixed on Annual Report? |  |
|  | Whether Attachment-14\_Integrity Pact has been submitted on Stamp Paper with duly signed & stamped on each page? |  |
|  | Whether Attachment-15 & 16 is completely filled? |  |
|  | Whether Attachment-18\_Safety Pact has been submitted on Stamp Paper with duly signed & stamped on each page? |  |
|  | Whether “Attachment -20: (Declaration of Key Managerial Person and Power of Attorney holder)” has been signed by two personnel i.e. (i) Key Manager Person and (ii) Power of Attorney holder. Bidder have to upload scanned copy of this signed and stamped sheet along with the bid? |  |
|  | Whether Attachment-21 regarding Affidavit for self-certification regarding Local Supplier has been submitted on Stamp Paper with duly signed & stamped on each page? |  |
|  | Whether Bid Form of Second Envelope & Price Schedules has been dully-filled & uploaded under “Financial Document Indicating Price Break Up” on GeM Portal only. |  |
|  | Whether Partnership Deed/ Affidavit for Proprietorship/ Company MoA & AoA or Certificate of Incorporation (as applicable) has been uploaded. |  |
|  | Whether scanned copy of documents like PAN Card, GSTN No., Cancelled Cheque has been uploaded. |  |
|  | Whether Hard Copy of the documents required as per Section-II: ITB & its amendment in Section-III BDS, including Bid security/Exemption Proof, Power of Attorney, Attachment-14\_Integrity pact, Attachments-18\_Safety Pach & Attachments-20, 21, 22 and 23 has been sent to the Employer address? |  |

**(Corrigendum-1 to Bidding document: This attachment-20 forms an integral part of original bid documents section- Bid Form for First Envelope & Attachments)**

**Bidders are requested to attach the below form (signed & stamp) alongwith their bids.**

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| **Specification No.: NR1/NT/S-AMC/DOM/ZA2/24/04137** | | | | | | | |  | | | **Attachment-20** | | |
| **Annual Maintenance Contract of Underground /Overhead OFC of Lucknow & Kanpur Intracity and Last Mile Contract to various customers at various cities of Uttar Pradesh for the period of the three years in Northern Region** | | | | | | | | | | | | | |
| **(Declaration of Key Managerial Person and Power of Attorney holder to be Submitted in Company Letter Head duly Signed & Sealed)** | | | | | | | | | | | | | |
|  |  |  | |  | | |  | | |  | | |  | | |
| **Bidder's name and Address** | | | | | **To,** | | | | | | | | |
| **Name:** |  | | | | **DGM (Telecom-CS)** | | | | | | | | |
| **Address:** |  | | | | **PowerGrid Teleservices Limited  (A wholly owned subsidiary of Power Grid Corporation of India Ltd.) Telecom Contracts, 3rd Floor, B-9, Qutab Institutional Area Road,  NRPC Colony, Block B, Katwaria Sarai, New Delhi- 110019** | | | | | | | | |
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| Dear Sir, | | |  | | |  | | |  | | |  | | |
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| 1 | We confirm that the declarations made in our bid, particularly Attachment-3 (QR) regarding eligibility/qualification data and documents submitted in our bid in support of the declarations, are true and correct to the best of our knowledge. | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | |
| 2 | We further confirm that we have filled up Attachment-3(QR). We also confirm that in support of meeting the Technical experience requirement as per Annexure-A (BDS), we have enclosed self-certified copy of Contract/ Award Letter and certificate from the utility for which the contract has been executed. | | | | | | | | | | | | |
|  |  |  | | | | | | | | | | | | | |
| 3 | We shall furnish clarification to bid, if any sought by Employer pursuant to ITB clause 21.1. We understand that if we fail to rectify/furnish the requested documents if any, within 7 working days’ notice, our bid is liable to be rejected. | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | |
| 4 | We understand that any false declaration and/or misrepresentation of facts and/or furnishing of false/forged documents /information may lead to our debarment from participation in Employer tenders and that our Bid Security/ Contract Performance Guarantee may be forfeited besides other actions as deemed to be appropriate as per the provisions of the Bidding Document/Integrity Pact/Employer’s policy. | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | |
|  | *[\*\*1st day of the quarter in which the first envelope bids are opened for e.g. If the actual date of opening of first envelope bids is 15th June 2016, the Balance bid capacity as on 01st April 2016 is to be declared)] \*(Applicable only in case of package for which the stipulated Qualification Requirements in respect of Technical experience pertains primarily to erection, testing and commissioning/civil works viz. Telecom equipment/Telecom Repeater Shelter/transmission Line tower packages/Substation package/civil works package etc.)* | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | |
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| 5 | Notwithstanding above, we also understand that the Bid Capacity/Manufacturing Capacity as declared hereinabove, shall be subject to assessment, if any, by the Employer, which shall be final and binding. We also confirm that the Employer may verify the supporting documents/ details in connection with above declarations. We further understand that in case of any unethical practices inter-alia including any misrepresentation of facts, submission of false and/or forged details/ documents/ declaration by us, we may be debarred from the participation in Employer’s tenders in future as considered appropriate by Employer and our Bid Security/ Contract Performance Guarantee shall be forfeited besides taking other actions as deemed appropriate. | | | | | | | | | | | | |
|  |  |  | |  | | |  | | |  | | |  | | |
|  |  | (Signature of Power of Attorney holder)........................................... (Printed Name)..........................................  (Designation)................…………..........  (Common Seal).………….........................  (Signature of Key Managerial Person)........................................... (Printed Name)...................................  (Designation)................…………..............................  (Common Seal).………….......................................... | | | | | | | | | | | | | |
|  |  |  | |  | | |  | | |  | | |  | | |
| Note:-1 | ***Key Managerial Personnel (KMP) of the company shall include CEO/Managing Director/ Company Secretary/ Director/ CFO/any of the partner in case of partnership firm/any other officer entrusted with substantial powers of the management of the affairs of the company/firm.*** | | | | | | | | | | | | |
| **Date :** |  |  | | **Printed Name :** | | |  | | |  | | |  | | |
| **Place :** |  |  | | **Designation :** | | |  | | |  | | |  | | |