



पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड  
Power Grid Corporation of India Limited



सूचना का अधिकार अभिनियम 2005 के अंतर्गत केन्द्रीय लोक सूचना अधिकारी  
Central Public Information Officer under the RTI Act, 2005  
केन्द्रीय कार्यालय, 'सौदामिनी', प्लॉट नं.2, सेक्टर-29, गुडगांव, हरियाणा-122007  
Corporate Centre, 'Saudamini', Plot No. 2, Sector-29, Gurgaon, Haryana-122007

CP/RTI/2017/158

Date: 12<sup>th</sup> September, 2017

Shri Anil K. Kataria,  
C/o Komal Singh Tomar, Randhir Colony,  
Airport Road, Gole Ka Mandir  
Gwalior – 474 005 (Madhya Pradesh)

**Sub: Information under Right to Information Act, 2005.**

Dear Sir,

This has reference to your online RTI request dated 9<sup>th</sup> July, 2017 seeking information under RTI Act, 2005. Point wise reply to the queries are given below:

**Question 1 & Question 2**

As per company rules, can a person, other than the dependant of an employee, reside permanently in the company accommodation?

As per company rules, can a person, other than the dependant of an employee, access welfare schemes such as medical van, school bus facility etc.?

**Reply**

The relevant extract of policy providing the information sought is attached at Annexure-I.

**Question 3**

Do the POWERGRID offices and residential premises are abiding the various laws and guidelines framed out by various constitutional and statutory legal bodies of Government of India time to time.

**Reply**

Information sought is not clear as to which specific laws and guidelines the query is being asked.

First Appeal, if any, against the reply of CPIO may be made to the first appellate Authority within 30 days of the receipt of the reply of CPIO. Details of Appellate Authority at Corporate Centre, Gurgaon, under RTI Act, 2005 is as below:

Shri Sanjeev Singh,  
Executive Director (CMG) & Appellate Authority  
Corporate Centre, Power Grid Corporation of India Limited  
"Saudamini", Plot No. 2, Sector-29, Gurgaon – 122007, Haryana.  
Email ID: [sanjeev@powergridindia.com](mailto:sanjeev@powergridindia.com)  
Phone No. 0124-2571962

Thanking you,

भवदीय,  
12/9/17  
(अजय होलानी)  
अपर महाप्रबंधक (के.आ.) एवं के.लो.सू.अधिकारी  
Email ID: [cpio.cc@powergrid.co.in](mailto:cpio.cc@powergrid.co.in)

OR

## ALLOTMENT OF RESIDENTIAL ACCOMMODATION

1.0

### Short Title

These rules may be called POWERGRID Allotment of Residential Accommodation Rules. These Rules shall come into force with immediate effect and shall remain in force until further orders.

2.0

### Definitions

In these rules, unless the context otherwise requires:

- a) **'Allotment'** means the grant of permission to occupy a residence in accordance with the provisions of these Rules as may be in force from time to time.
- b) **'Company'** means the Power Grid Corporation of India Limited, including the Regions/Sub-stations under its management.
- c) **'Employee'** means a person appointed against a regular post and includes probationers and deputationists but excludes trainees, apprentices, temporary employees and casual employees.
- d) **'Family'** means the wife or husband, as the case may be, parents, children, step children, legally adopted children, brothers or sisters as ordinarily may reside with and dependent on the employee.
- e) **'Local employee'** means an employee who has got his residence within a radius of 8 kms from the concerned project or the station of posting, which is owned either by himself and/or by his dependent family member. If any employee and/or his family member has been given plot/plots of land by the Company, then he will also be deemed as a local employee for the purpose of these Rules.
- f) **'Management'** means the Head of the concerned Region/Sub-station of POWERGRID or such other person or persons authorised by him for purpose of these Rules.
- g) **'Pay'** includes basic pay, personal pay, special pay, and such other pay on which house rent is recoverable.
- h) **'Standard Rent'** means rent of any accommodation fixed as such under the orders of the Management from time to time separately for the employees and other agencies/individuals.
- i) **'Penal Rent'** means twice the amount of standard rent.



## GUIDELINES ON WELFARE FACILITIES

- 1.0 **Title**  
These guidelines will be called as "Guidelines on Welfare Facilities for POWERGRID Employees".
- 2.0 **Objectives**  
Provide welfare measures and to develop recreational facilities to enrich social life of employees and their families, also to encourage them to act as agents for Community development and maintain uniformity in implementation of welfare facilities, etc.
- 3.0 **Coverage**  
The guidelines will be applicable to all employees borne on the regular & work charged establishment of the Company, but will exclude the following
- (i) Casual, daily rated, temporary or muster roll employees and
  - (ii) Persons in employment of the company on contract basis.
- 4.0 **Eligibility**  
An employee and his/her family members will be eligible to avail facilities and benefits as per provisions of the guidelines.
- 5.0 **Welfare Measures**
- 5.1 **Medical**
- 5.1.1 **Visiting Medical Consultant**  
Visiting of Medical Consultant/General Physician on part-time/visit basis will be arranged at Sub-station Township, Group H.Q., Regional and Regional Offices.
- 5.1.2 **Empanelment of Hospitals**
- a) Head of the Region will identify reputed Govt. Hospitals/private nursing homes for empanelment at different stations for treatment of employees and their dependents in consultation with local eminent Physicians, Surgeons and Local Medical Authority. Hospitals/nursing homes, which are registered with concerned Health Department of the District, will only be considered for empanelment. Preference for empanelment will be given to those hospitals/nursing homes which have been approved, for exemption of medical benefits from perquisite value in respect of medical treatment of prescribed diseases or ailments, by the competent income tax authority under section 17 (2) (ii) (b) of the Income Tax Act, 1961.



In special circumstances, on merits, the above period may be extended up to a maximum of one month by the Head of the Region. Further extension may be allowed only with the specific approval of the CMD.

Provided, however, where an employee is transferred to a place outside station, in the midst of an academic session, the period of 2 months as mentioned at (4) above may be extended not beyond the end of academic session by the concerned Head of the Region in exceptional case, if the shifting of his family is likely to adversely affect the education of his children Retention beyond the above permissible period will be taken as unauthorised occupation and the resident may be charged the penal rent besides other action for eviction.

- 8.5 Change of residence:
- i) Eligible employees who have been in occupation of company quarters may be permitted, on specific application to this effect, a change of quarters within the same type subject to the condition that such change shall not be allowed more than once.
  - ii) If an employee fails to accept a change of accommodation offered to him within a week of the receipt of such offer of allotment, he may not be considered again for a change of allotment of that type for a period of one year.
  - iii) Employees to whom accommodation of the same category has been allotted under these rules may apply for permission to mutually exchange their accommodation.
- 8.6 The occupant shall not allow any person who in the opinion of the Management is considered objectionable and/or undesirable to stay with the allottee even as temporary guest in the quarters and failure to comply with this condition will entail cancellation of allotment and eviction there from besides rendering him liable to disciplinary action.
- 8.7 Any allottee keeping domestic servants on whole-time basis in the quarters shall send particulars of such servants to the Estate/Administration within 7 (seven) days of their employment.
- 8.8 If persons other than the family members have to stay in the quarters for a period exceeding one month, the employee shall take permission of the Management.
- 8.9 No foreign national will be allowed to stay in the quarters with the allottee without prior permission from the Management to be obtained within 24 hours of the arrival of such foreign national.
- 8.10 No employee who has been allotted a residential accommodation shall in any circumstances sublet the allotted quarters or any portion thereof or