

**RTI REQUEST DETAILS**

<b>Registration No. :</b>	PGCIL/R /2018/50391	<b>Date of Receipt :</b>	08/06/2018
<b>Type of Receipt :</b>	Online Receipt	<b>Language of Request :</b>	English
<b>Name :</b>	Gourav Tantuway	<b>Gender :</b>	Male
<b>Address :</b>	House No 227, Murali Manohar Ward, Hatta District Damoh, Pin:470775		
<b>State :</b>	Madhya Pradesh	<b>Country :</b>	India
<b>Phone No. :</b>	Details not provided	<b>Mobile No. :</b>	+91-7838826467
<b>Email :</b>	gouravtantuway@gmail.com		
<b>Status(Rural/Urban) :</b>	Urban	<b>Education Status :</b>	Graduate
<b>Is Requester Below Poverty Line ? :</b>	No	<b>Citizenship Status</b>	Indian
<b>Amount Paid :</b>	10 )	<b>Mode of Payment</b>	Payment Gateway
<b>Request Pertains to :</b>			
<p>To, General Manager Human Resources Power Grid Corporation of India Limited Corporate Office, 5th Floor, Plot No-2, Sector -29. (Near IFFCO Chowk), Gurgaon (Haryana)-122001</p> <p>Subject: Requirement of documents for filing income tax return.</p> <p>Sir,</p> <p>I Gourav Tantuway (60003415) ET 21st batch have joined Power Grid in October 2016 and left in July 2017 further details are attached.</p> <p><b>Information Sought :</b> Informations which I require are as follows:</p> <ol style="list-style-type: none"> <li>1. I have not received any Form <u>16</u> for years 2016-17 and 2017-18. I urgently need those documents for filing income tax return.</li> <li>2. Also as I can no longer access ESS portal to extract my salary slips for year 2017 I request you to provide salary slips of months May 2017, June 2017, July 2017.</li> <li>3. Please let me know if I am eligible to encash my Earned Leaves if yes let me know the procedure.</li> <li>4. If you could provide me details of my tour claims sanctioned during my stay.</li> </ol>			

2/8/6

SP/RTI/11

Fim/HK

6-6-18  
S/B.

I have attached my joining offer letter and release letter for reference.

Thank you

Kind regards  
Gourav Tantuway  
Emp Id: 60003415

Print

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Close



314872

Registration Number



Ref. No. :C/HR/RECTT/ET21/EE

Date: 21 Sep 2016

**Sub: Offer of Appointment for the post of Executive Trainee (Electrical)-21<sup>st</sup> Batch in POWERGRID**

Dear **GOURAV TANTUWAY** (Registration ID : 314872),  
GATE Registration No : EE16S63018308

Date of Medical Examination :	28-Sep-2016 9:00:00 AM
Reporting Place for Medical Examination:	POWERGRID NRTS-I HQ, B-9, Qutub Institutional Area, Katwaria Sarai, New Delhi-110016
Contact Person for Medical:	Ms. Lata Choudhary, Sr Officer(HR) ((011) 26513537)
Reporting Date For Joining Formalities:	14-Oct-2016 09:00 AM

**"CONGRATULATIONS"**

We have the pleasure in offering you appointment as an **Executive Trainee (Electrical) – 21<sup>st</sup> Batch** in our organization.

The Offer of Appointment in respect of candidates whose result is yet to be declared shall be **provisional**, subject to qualifying the prescribed qualification with requisite percentage of marks before joining.

The Terms and Conditions of Appointment are enclosed as **Annexure 'A'**. You are requested to report at our office at the address, date and time mentioned above for undergoing Pre-employment medical examination. A detailed email with instructions regarding the medical exam has been sent separately to you at the registered email addresses. The

results of medical examination will be communicated to you separately.

The date of joining shall be effective from the date of commencement of training. If declared Fit in the medical examination, your joining formalities shall be completed at Corporate Centre on the date mentioned above. Your Training will commence from **17 Oct 2016**. For joining you will be required to submit the documents as mentioned at **Annexure-B**.

If this offer of appointment is acceptable to you, you may communicate your acceptance immediately by forwarding the signed **Annexure-C** by e-mail within 5 days of date of issue of this letter. You are also required to send us the Service Agreement Bond duly completed in all respect and a signed copy of this offer of appointment along with Terms and Conditions (Annexure A), so as to reach us latest by **4 Oct 2016**. This may be sent to us **through speed post/Courier** on the following address:

**Chief Manager (HR),**

Corporate Recruitment Group , Power Grid Corporation of India Limited ,

Corporate Office, 5<sup>th</sup> Floor, Plot No-2, Sector -29. (Near IFFCO Chowk), Gurgaon (Haryana)-122001

Please note that this offer of appointment would automatically stand withdrawn and cancelled if you decline our offer / do not report for medical test/ found unfit in medical/ fail to send the Service Agreement Bond/ do not report for joining / fail to complete the joining formalities as per schedule/ fail to qualify engineering degree with requisite percentage of marks.

We take this opportunity to welcome you to POWERGRID family and look forward to a long and fruitful association with you.

Thanking you,

Yours Sincerely,



(Sandeep Barik)  
Chief Manager (HR)