



Ref.: C/HR/Rectt/ET-HR

Date : 03.01.2019

Dear MANISH KASHYAP
Reg. ID : 611310
NET Roll No. : 83032110

Subject : Group Discussion and Interview for the post of Executive Trainee (HR) in POWERGRID

Dear Sir/ Madam,

We are pleased to inform you that you have been shortlisted provisionally* for Group Discussion and Personal Interview based on your performance in the Lab.Welfare/PM/IR/Lab&Soc Wel/HRM paper (Code-55) of NET JULY 2018.

The Date and Place of Reporting for GD & Interview are as under:

Reporting Date & Time for Document verification and GD & Interview	23.01.2019 08.30 AM
Venue :	POWERGRID, Corporate Office, Ground Floor, Plot No.- 2, Sec.-29(Near Iffco Chowk Metro station - Yellow line metro),Gurgaon - 122001, Haryana.

* Please note that you have been shortlisted provisionally for the next stage of selection process, i.e. Group Discussion and Personal Interview, subject to your fulfilling the eligibility criteria as specified in our notification. You are advised to attend the same only if you fulfill the criteria, failing which you shall neither be allowed to participate in the process, nor be reimbursed the TA.

Candidates who qualify in the Personal Interview will only be adjudged suitable for empanelment. The criterion for qualifying in interview is minimum 40% marks in interview for Un-reserved vacancies, and 30% for reserved vacancies.

I.You are requested to bring the following documents on the date & time mentioned above for verification :-

- (i) Duly filled Personal Resume with attached color photograph. (Download format from your login page)
- (ii) Original and attested copies of (a) Proof of Date of Birth (b) A valid photo Identity proof (Driving License/ PAN Card/Passport/ Voter ID/ Aadhar Card / Etc.)
- (iii) Original and self-attested photocopies of your (a) Qualifications (b) Mark sheets of each semester/year (c) Printout of NET JULY 2018 Score (d) Specialization Certificate
- (iv) Self-attested copy of your NET JULY 2018 Admit Card
- (v) If the final marksheet mentions only CGPA, then candidates have to furnish documentary evidence regarding formula of conversion of CGPA into percentage. In absence of any proof, the formula as mentioned in the detailed notification (i.e. percentage = CGPA obtained/Maximum CGPA *100) shall be adopted.
- (vi) Original Caste / Disability Certificate in case belonging to SC/ST/OBC (Non- Creamy Layer) category / PwD in the prescribed GOI form issued by Competent Authority along with one attested photocopy thereof. OBC candidates will have to submit a declaration regarding their Non-Creamy Layer status along with latest OBC (NCL) certificate. Please refer to the formats at "Imp Formats" link on Job opportunities section on Career Page.
- (vii) (For out-station candidates) TA claim form, attaching the original bus/railway ticket.
- (viii) "No Objection Certificate" in case of candidates working in Central /State Govt. Undertaking /Autonomous body. The "NOC" must also state that you will be relieved in the event of your selection for appointment in POWERGRID.
- (ix) Print out of Place/ Region of posting (in case of selection in POWERGRID) in order of preference.

II. Reimbursement of actual SLEEPER CLASS TO AND FRO RAIL FARE by the shortest route from the address mentioned in the online application or the place from where actually travelled, whichever is nearer, will be admissible on submission of train ticket number/ supporting documentary evidence. In case of travel by bus reimbursement shall be limited to rail fare from the nearest railway station or the bus fare whichever is less, subject to production of bus tickets. No expense will however, be reimbursable for travel, in case the distance covered is less than 30 kms. (Download TA Form from main menu/ your login page)

III. No other expenses are reimbursable.

IV. In case GD/ Interview is postponed or lasts longer due to unforeseen circumstances, you may have to stay for a day at your cost and no DA or any other expenses will be admissible or reimbursed for your period of stay.

V. Candidature is liable to be rejected at any stage of recruitment/ selection process without notice or if joined services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or POWERGRID comes across any evidence/ knowledge that the qualification/ experience /and any other particulars indicated in application/personal resume/ other forms/ formats are not recognized/ false/ misleading and / or amounts to suppression of information/ particulars which should have been brought to the notice of POWERGRID or that the candidate has been shortlisted for next stage in the process/ has secured employment in POWERGRID through or adopting any unfair means.

VI. You have the option of participating in GD & Personal Interview in Hindi medium also.

VII. You are required to submit this call letter at the time of the interview apart from other documents as mentioned above.

Yours Sincerely,



(Sandeep Barik)

Dy. General Manager (HR)