

पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड

(भारत सरकार का उद्यम)

POWER GRID CORPORATION OF INDIA LIMITED

(A Government of India Enterprise)

CIN No. L40101DL1989GOI038121



उत्तरी क्षेत्र, मुख्यालय, एस. सी.ओ 10-5, सेक्टर 16-ए, फरीदाबाद-121002-( हरियाणा)  
Northern Region-1 Headquarters, SCO - Bay No.5-10, Sector-16A, Faridabad, Haryana-121002

Ref: POWERGRID/NR-I/RTI/1819

Dt.:17.12.2019

To

Shri N.L.Jain, 212,  
Powergrid Residency, Plot No.23, Sector-21C-III,  
Faridabad, Pin-121001

Subject: Regarding information to Online RTI applications Dt.23.10.2019.

Sir,

This has reference to Registration No.PGCIL/R/2019/50459 Dt.23.10.2019 vide which online RTI application has been received on 18.11.2019 and through Online RTIMIS portal it is transferred on 25.11.2019. In this regard the point-wise information is as follow:

Sl. No.	Information sought by the applicant	Information provided by POWERGRID
1.	Period for which service record of an employee such as appointment letter, ACR, Transfer Order, Promotion Order, Joining Report etc. are preserved	The records pertaining to service are retained till the Superannuation/Separation of the employee.
2.	Period for which pay records, pay fixation record on promotion, Form-16 of Income Tax, Last Pay Certificate(In case of Transfer) etc. are kept.	It is to inform that Pay Roll is centralized in POWERGRID. The records in respect of Pay, Pay fixation record on promotion, Form 16 of Income Tax, Last Pay Certificate (in case of transfer) etc. are kept as per statutory requirements.
3.	If an employee is absorbed/joined in other organization then in that case employee data are preserved by POWERGRID or deleted/destroyed from records.	The records pertaining to service are retained till the Superannuation/Separation of the employee.

Details of Appeal Authority

Shri D.K.Singh,

Executive Director(NR-I), First Appellate Authority,  
Power Grid Corporation of India Ltd., Northern Region -I, HQ  
SCO-5-10, Sector-16A, Faridabad (Haryana)-121002

Please acknowledge the receipt of the same.  
Thanking you.

Yours faithfully,

[R.Nagpal]

Chief General Manager (PESM)  
Designated CPIO, NR-1, POWERGRID,  
New Delhi-110016

Copy to: Shri Jasbir Singh, Sr. GM(CP)/CPIO, POWERGRID, CC Gurugram: for information please.

N.I.O: Chief GM(Vig.), NR-I: for information, please.