



पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड
Power Grid Corporation of India Limited

सूचना का अधिकार अभिनियम 2005 के अंतर्गत केन्द्रीय लोक सूचना अधिकारी
Central Public Information Officer under the RTI Act, 2005
केन्द्रीय कार्यालय, 'सादामिनी', प्लॉट नं.2, सेक्टर-29, गुडगांव, हरियाणा-122007
Corporate Centre, 'Saudamini', Plot No. 2, Sector-29, Gurgaon, Haryana-122007



PGCIL/R/E/20/00230

दिनांक: 24 July, 2020

Shri Sama Shiraj Mamad,
nr. jinnat masjid uplipad road, mahadev gate area-370001
Gujarat

विषय: सूचना का अधिकार अधिनियम, 2005 के तहत जानकारी ।

महोदय / महोदया,

कृपया आर.टी.आई. अधिनियम, 2005 के तहत दिनांक 26 June, 2020 को प्रेषित अपने आर.टी.आई. अनुरोध का संदर्भ लें ।

उपरोक्त पत्र में वांछित जानकारी अनुलग्नक-1 में संलग्न है ।

यदि आप केन्द्रीय लोक सूचना अधिकारी के उत्तर से संतुष्ट न हो तो, केन्द्रीय लोक सूचना अधिकारी के उत्तर की प्राप्ति के 30 दिनों के भीतर पहले अपील प्राधिकारी के सम्मुख अपील की जा सकती है। आरटीआई अधिनियम, 2005 के तहत केन्द्रीय कार्यालय, गुडगांव में अपील प्राधिकारी का विवरण निम्नानुसार है:

श्री बी.एन.डे.भौमिक,
कार्यपालक निदेशक (तकनीकी विकास) एवं अपील प्राधिकारी
केन्द्रीय कार्यालय, पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड,
सादामिनी, प्लॉट नंबर-2, सेक्टर-29, गुडगांव-122001, हरियाणा।
ईमेल आईडी: appellate.cc@powergrid.co.in
फोन नंबर: 0124-2571790,2863616

धन्यवाद,

भवदीय,


(जसबीर सिंह) 24/07/2020

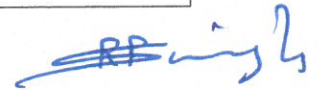
मुख्य महाप्रबंधक (के. आ.) एवं के.लो.सू.अधिकारी

Email ID: cpio.cc@powergrid.co.in

Sub.: Reply to RTI Query by Shri Sama Shiraj Mamad, RTI Registration no. PGCIL/R/E/20/00230.

Query	Following information has been requested: <ol style="list-style-type: none">1. What is the duty and responsibility of field supervisor?2. What is the duty and responsibility of field engineer?3. Give copy of recruitment rules of field supervisor?4. Give copy of recruitment rules of field engineer?5. In case of new recruitment in POWERGRID, which day is considered as first day of service?6. In case of field engineer, newly joined employee eligible for remuneration starting from the day of document verification held or from the day when candidate sign & agree upon terms and condition or the day when candidate accept offer letter or from the day when employee appeared for medical test or the day when candidate report for joining formalities or whatever thereof rule applicable?
Reply	<ol style="list-style-type: none">1. Field Supervisors are engaged for a specific project on fixed tenure basis and are mainly involved in supervision works associated with the project. Since for smooth execution of project, various types of activities are required to be done, Field Supervisors are also assigned responsibility on the basis of work requirement by their reporting office/ Incharge from time to time.2. Field Engineers are engaged for a specific project on fixed tenure basis and are mainly involved in execution works associated with the project. Since for smooth execution of project, various types of activities are required to be done, Field Engineers are also assigned responsibility on the basis of work requirement by their reporting office/Incharge from time to time.3 & 4. Copy of Recruitment Guidelines of Field Engineer & Field Supervisor is enclosed at Annex-A. Following provisions contained in the guidelines have been revised: (a) Selection process for Field Supervisor is through Written test only instead of interview (b) Upper age limit is relaxed up to 5 years instead of 3 years at Sl. 8 of the guidelines.5. The date of reporting of candidate followed by completion of all joining formalities and acceptance of joining by POWERGRID is the first day of service.6. Please refer reply no. 5 above.

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Note No. #1

Attachment:Annex A.pdf

ANNEXURE-II

GUIDELINES FOR RECRUITMENT OF TE/ FS FOR CONSULTANCY ASSIGNMENTS

Sl. No.	Guideline
1	<p>Reservation/ Roster/ Break-up of vacancy for Field Engineers & Field Supervisors:</p> <p>The recruitment process is to be carried out Regionally. Region will be required to maintain separate rosters for the posts under this recruitment. State percentage / <i>Regional percentage</i> (as applicable) for reservation shall be followed. <i>Depending on requirement, the Region shall notify the vacancies in one phase or in multiple phases in concerned Region or state in consultation with Corporate BDD.</i></p> <p>Separate roster shall be maintained by the Region for PwD. Guidelines of Govt. of India for reservation/ relaxation/ concession to different categories shall be followed.</p>
2	<p>Source & Mode of Recruitment for Field Engineer & Field Supervisor</p> <p>For Field Engineer/ Field Supervisor, selection will be based on Interview only. Window advertisement shall be issued in local newspapers/ edition within the State / Region with detailed advertisement on POWERGRID website. Along with the detailed advertisement, an online application format will be provided. Candidates will be required to apply online. <i>In the online application format necessary fields shall be provided to capture the employment exchange registration details of candidates belonging to concerned Region/ State.</i> However no hard copy of application will be sought. Tentative Date of next announcement for interview schedule shall be indicated in the detailed advertisement/ notification on website.</p> <p>On closing of online submission of applications, the Regional HR will check the preliminary eligibility of candidates and declare the provisional list of candidates (category wise and date wise) for interviews on the website on the pre-announced date. Date, Time & Venue of interview will be indicated in the announcement. Minimum 7 days gap will be given from the date of communication of dates to date of interview. Candidates will be required to bring necessary documents along with the hard copy of application and <i>Photo Identity proof</i> for interview.</p> <p>Before interview, document verification –cum-scrutiny of application will be carried out to check the eligibility. The preliminary scrutiny shall be for age, qualification and no. of years of experience requirement. Functional Scrutiny shall be for experience profile requirement. The scrutiny will be done by team/ teams comprising of HR & Technical member of concerned discipline. Other declarations if any (<i>regarding relationship with any employee/ director of POWERGRID, medical status, Prosecution/ conviction status etc.</i>) will be obtained from candidates before interview. The interview will be conducted i.e. the candidates who are found eligible in scrutiny.</p>
3	<p>Provision for Screening Test</p> <p>On receipt of online applications and on completion of eligibility check, if it is found that large no. of applicants are there and it may not be convenient to conduct interviews directly, instead of communicating the dates for interview, the Region may advise the applicants (by notification in website) to submit their hardcopy of application alongwith application fees. Subsequently all the eligible candidates will be called for screening test. Candidates will be shortlisted for interviews based on their marks in screening test.</p>

Note No. #1

Attachment:Annex A.pdf

Sl. No.	Guidelines
4	<p>Important Contents of Advertisement :</p> <p>The detailed Advt. which shall be published on career section of our website, should contain the no. of posts to be filled, reservation status, job specification, selection process with qualifying marks if any, compensation/ remuneration, relaxations/ concessions, other terms & conditions of Recruitment and mode of application alongwith the application format.</p> <p>The advertisement should clearly mention that the engagement will be purely on temporary contractual basis for a certain period and the said engagement will not entitle anyone to claim for any regular employment in POWERGRID or any relaxations in case of any recruitment for regular posts in POWERGRID. The engagement will be terminated on expiry of fixed term or the completion of project, whichever is earlier. The engagement will be project / state/ region specific.</p> <p>It shall be mentioned in the detailed advt. that the management reserves the right to raise the minimum eligibility standards/ criteria and/ or to conduct a screening test, to restrict the number of candidates to be called for Personal interview, if so required.</p> <p>Also, Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter. The vacancies notified may vary and operation of panel will depend on requirement.</p> <p>All updates on the recruitment/ selection process may be notified in the career page of website and candidates should be advised for the same in the detailed advertisement/ notification. Tentative date of next announcement will also be given in the detailed advt./ notification.</p> <p>Regional HR shall co-ordinate with Corporate IT for preparation of online application form.</p>
5	<p>Selection Process</p> <p>a) For Screening Test followed by Interview</p> <p>Wherever screening test is to be conducted prior to interview, all eligible candidates shall be subjected to screening test of one hour duration and it will be for elimination purpose only and will not have any Weightage in final merit. The question paper will have 75 questions in 2 parts – 50 pertaining to relevant discipline and 25 pertaining to Aptitude. All the questions will have four multiple answer options. There will not be any negative marking for wrong or multiple answers and the same will be awarded zero marks.</p> <p>TA: payment limited to Sleeper class shall be made to SC/ST/PwD candidates for appearing for the screening test. The screening test may be conducted in one or more centres in the Region concerned.</p> <p>Based on performance in Screening test, candidates will be called for interview as per following criteria subject to minimum cut-off marks of 40% for unreserved and 30% for reserved category:</p> <ol style="list-style-type: none"> 1. If posts in a particular category is 1 to 3 then in the ratio of 1:5. 2. If posts in a particular category is 4 then minimum 15. 3. If posts in a particular category is 5 or above then in the ratio of 1:3. <p>The screening test marks will not be disclosed to the selection committee.</p> <p>Region will arrange for preparation of question papers and may co-ordinate and take assistance of Sr. Technical executives at CC for moderation of question papers for different disciplines for the post of Field Engineer, if required.</p>



Note No. #1

Attachment:Annex A.pdf

Guidelines															
	<p>b) For Direct Interview</p> <p>The interview will have qualifying marks of 40% for Unreserved category and 30% for reserved category and shall be conducted by a Selection Committee comprising of following members :</p> <table border="0"> <tr> <td>Retd. Civil Servant</td> <td>- Chairman</td> </tr> <tr> <td>Executive from Concerned Disc.</td> <td>- Member</td> </tr> <tr> <td>Executive -HR</td> <td>- Member</td> </tr> <tr> <td>SC/ST Representative</td> <td>- Member</td> </tr> <tr> <td>OBC Representative</td> <td>- Member (in accordance with applicable guidelines)</td> </tr> <tr> <td>Minority Representative</td> <td>- Member (in accordance with applicable guidelines)</td> </tr> <tr> <td>Women Representative</td> <td>- Member (in accordance with applicable guidelines)</td> </tr> </table> <p>For Field Supervisor post, in addition to above, one representative from District/ Local Administration (not below the rank of Dy. Collector) / representative of equivalent rank from concerned State Utility / Organisation (concerned to consultancy project) also to be included in the Selection committee.</p>	Retd. Civil Servant	- Chairman	Executive from Concerned Disc.	- Member	Executive -HR	- Member	SC/ST Representative	- Member	OBC Representative	- Member (in accordance with applicable guidelines)	Minority Representative	- Member (in accordance with applicable guidelines)	Women Representative	- Member (in accordance with applicable guidelines)
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SC/ST Representative	- Member														
OBC Representative	- Member (in accordance with applicable guidelines)														
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Women Representative	- Member (in accordance with applicable guidelines)														
6	<p>Empanelment of Candidates, Approval of Panel and Validity :</p> <p>The Regional HR shall prepare category wise as well as common merit list of candidates qualified in the interview and forward the proposal for approval by Competent Authority at CC.</p> <p>Once approved the panel shall remain valid for one year.</p> <p>In case of resignation by Field Engineer or Field Supervisor, the same may be accepted by Regional Head and substitute offer may be issued by the Region with approval of Regional Head.</p> <p>Region will operate the panel for notified vacancies and depending on requirement.</p>														
7	<p>Offer and Terms & Conditions of Engagement</p> <p>Offer for Contractual Engagement will be issued by Region as per draft offer enclosed at Appendix-1.</p> <p>Terms & conditions of engagement shall be as already communicated (<i>suitable modifications regarding period of engagement be made by Region</i>).</p>														
8	<p>Relaxation in upper age limit for candidates who have previously worked in POWERGRID on contractual basis :</p> <p>POWERGRID has engaged people on contractual basis for consultancy assignments for fixed tenure. Such candidates who were engaged on contractual basis and have completed their tenure and those who are engaged on contractual basis in other consultancy projects and completed at least one year may apply for the position of Field Engineer / Field Supervisor against any notification/ advertisement.</p> <p>Upper age limit for posts of FE/ FS will be relaxed up to 3 years for providing opportunity to such candidates.</p>														
9	<p>Notification to Employment Exchanges</p> <p>These temporary contractual positions shall also be notified to Directorate of Employment in concerned states, giving 15 days' time to forward list of candidates meeting our eligibility criteria. It may also be informed to them that vacancies are being notified in local media.</p>														