



सूचना
का अधिकार

पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड
Power Grid Corporation of India Limited

सूचना का अधिकार अभिनियम 2005 के अंतर्गत केन्द्रीय लोक सूचना अधिकारी
Central Public Information Officer under the RTI Act, 2005

केन्द्रीय कार्यालय, 'सौदामिनी', प्लॉट नं.2, सेक्टर-29, गुडगांव, हरियाणा-122007
Corporate Centre, 'Saudamini', Plot No. 2, Sector-29, Gurgaon, Haryana-122007



PGCIL/R/E/21/00303

दिनांक: 3 August, 2021

SHRI THUMMALA MANOJ,
DACHURU VILLAGE POST, KALUVOYA MANDAL,
NELLORE DISTRICT, Pin: 524342,
ANDHRA PRADESH

विषय: सूचना का अधिकार अधिनियम, 2005 के तहत जानकारी।

महोदय / महोदया,

कृपया आर.टी.आई. अधिनियम, 2005 के तहत दिनांक 18 July, 2021 को प्रेषित अपने आर.टी.आई. अनुरोध का संदर्भ लें।

उपरोक्त पत्र में बांछित जानकारी अनुलग्नक-1 में संलग्न है।

यदि आप केन्द्रीय लोक सूचना अधिकारी के उत्तर से संतुष्ट न हों तो, केन्द्रीय लोक सूचना अधिकारी के उत्तर की प्राप्ति के 30 दिनों के भीतर पहले अपील प्राधिकारी के सम्मुख अपील की जा सकती है। आरटीआई अधिनियम, 2005 के तहत केन्द्रीय कार्यालय, गुडगांव में अपील प्राधिकारी का विवरण निम्नानुसार है:

श्री बी. अनंत शर्मा

कार्यपालक निदेशक (सी. एस.) एवं अपील प्राधिकारी
केन्द्रीय कार्यालय, पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड,
सौदामिनी, प्लॉट नंबर-2, सेक्टर-29, गुडगांव-122001, हरियाणा।
ईमेल आईडी: appellate.cc@powergrid.co.in
फोन नंबर: 0124-2571994

धन्यवाद,

भवदीय,

(जसबीर सिंह) 03/08/21

मुख्य महाप्रबंधक (के. आ.) एवं के.तो.सू.अधिकारी

Email ID: cpio.cc@powergrid.co.in

Sub.: Reply to RTI Query by Shri Thummala Manoj, Andhra Pradesh.

Query 1.	Which category of employees are eligible for compensatory off and overtime allowance?
Query 2.	If O&M employee works on Sunday/public holiday is he eligible for compensatory off/ overtime allowance?
Query 3.	If O&M employee works for bay strengthening construction works on Sunday is he eligible for compensatory off/ overtime allowance?
Query 4.	If workmen/ supervisor works extra hours (more than 17:30 hrs) beyond general duty (09:30 to 17:30 hrs) then is he eligible for c-off/ overtime allowance?
Query 5.	Kindly mention Rules and regulations and latest revised circular of c-off and overtime allowance calculation?
Reply 1-5.	<p>For provisions regarding Compensatory-Off, kindly refer to Clause 16.0 of POWERGRID Leave Rules. Copy enclosed at Flag A.</p> <p>For provisions regarding Overtime Allowance, please refer to clause 1.0 and 4.2 mentioned below:</p> <p>1.0: Overtime Allowance is payable to employees in the non-executive category (not applicable for non-executive working in Corporate Centre except Drivers attached with Sr. Officials) to compensate for the work performed by them beyond normal working hours.</p> <p>4.2: In case of working for the full prescribed hours of work on a holiday (including Sunday/ off day), an employee may avail of one day compensatory off in lieu of the monetary compensation, at his option. In case of working on these holidays for part of a day's work (8 hours), no compensatory off will be admissible; but only monetary compensation for the period actually worked, at the ordinary rate shall be allowed.</p>

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RB Singh

16.0 Compensatory Off**16.1 For Workman**

- a) If a worker works on his weekly off/rest day which is not a National Holiday (although it may be a paid closed holiday), he will be allowed one day's compensatory off in lieu of this extra one day/shift work.
- b) If a worker works on a weekly off/rest day which is also a National Holiday, he will be allowed two days single wage (Basic plus D.A.).
- c) The compensatory offs as regulated in terms of (a) & (b) above can be allowed to be accumulated.
- d) Compensatory-off can be accumulated during the calendar year. Compensatory-off earned till 31st of December of each calendar year can be carried forward and availed till 31st of January of next calendar year after which it will lapse.
- e) If extra duty as mentioned above is regulated in terms of these provisions, no other payment (such as for overtime) will be admissible.

16.2 For Supervisors

The Compensatory-off shall be granted in lieu of working extra day on holiday/extra shift to the supervisor of all establishment of POWERGRID. The grant of compensation off in such cases will be regulated in following manner.

- (a)(i) Supervisor in all establishment of POWERGRID may be allowed one day Compensatory-off if they work extra day/shift in addition to the normal working day/shift duty.
- (ii) If a weekly holiday, being a day other than Sunday in case of such Supervisors doing shift duty in any establishment of POWERGRID and meeting the criteria defined at 16.2, coincides with a closed holiday or a national holiday and the Supervisor does work on such a day, two days Compensatory-off will be allowed to him.
- (b) Compensatory-off can be availed during the calendar year. Compensatory-off earned till 31st of December of each calendar year can be carried forward and availed till 31st of January of next calendar year after which it will lapse.
- (c) For availing of Compensatory-off, prior permission and sanction shall be necessary and the same cannot be availed on medical grounds.

16.3 For Executives

The compensatory off shall be granted for working extra one day/shift work beyond normal hours of work/shift to the executives of all establishments of POWERGRID which have been commissioned and where O&M work is going on or, wherever such control rooms are in operation to assist the exigencies of work. The grant of compensatory offs in such case will be regulated in the following manner:

- (a) (i) Executives in all the establishments of POWERGRID doing shift duties (and required to work on staggered weekly off) may be allowed one day's compensatory off if they work in an extra shift in addition to their normal shift duty.
- (ii) If the weekly holiday, being a day other than Sunday in case of such executives doing shift duties in any establishment of POWERGRID and meeting the criteria defined at 16.3, coincides with either a closed holiday or a national holiday and the executive does not work on such a day, one day's compensatory off will be allowed to him.

- (b) Compensatory-off can be accumulated during the calendar year. Compensatory-off earned till 31st of December of each calendar year can be carried forward and availed till 31st of January of next calendar year after which it will lapse.
 - (c) For availing of Compensatory Off, prior permission and sanction shall be necessary and the same cannot be availed of on medical grounds.
- 16.4 The compensatory off will be allowed to be clubbed with all types of leave viz. casual leave, earned leave, half-pay leave, special additional leave etc. However, not more than two compensatory off will be allowed to be clubbed with such types of leave at a time.