



पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड
Power Grid Corporation of India Limited

सूचना का अधिकार अभिनियम 2005 के अंतर्गत केन्द्रीय लोक सूचना अधिकारी
Central Public Information Officer under the RTI Act, 2005

केन्द्रीय कार्यालय, 'सौदामिनी', प्लॉट नं.2, सेक्टर-29, गुडगांव, हरियाणा-122007
Corporate Centre, 'Saudamini', Plot No. 2, Sector-29, Gurgaon, Haryana-122007



PGCIL/R/E/21/00448

दिनांक: 6 December, 2021

Shri Sudeep Bhar,
F-2043, 6th Avenue, Gaur City-1,
Sector-4, Greater Noida-West,
Noida Extension, Noida (UP)-201301

विषय: सूचना का अधिकार अधिनियम, 2005 के तहत जानकारी।

महोदय / महोदया,

कृपया आर.टी.आई. अधिनियम, 2005 के तहत दिनांक 11 November, 2021 को प्रेषित अपने आर.टी.आई. अनुरोध का संदर्भ लें।

उपरोक्त पत्र में वांछित जानकारी अनुलग्नक-1 में संलग्न है।

यदि आप केन्द्रीय लोक सूचना अधिकारी के उत्तर से संतुष्ट न हो तो, केन्द्रीय लोक सूचना अधिकारी के उत्तर की प्राप्ति के 30 दिनों के भीतर पहले अपील प्राधिकारी के सम्मुख अपील की जा सकती है। आरटीआई अधिनियम, 2005 के तहत केन्द्रीय कार्यालय, गुडगांव में अपील प्राधिकारी का विवरण निम्नानुसार है:

श्री बी.अनंत शर्मा

कार्यपालक निदेशक (सी. एस.) एवं अपील प्राधिकारी
केन्द्रीय कार्यालय, पावर ग्रिड कॉर्पोरेशन ऑफ इंडिया लिमिटेड,
सौदामिनी, प्लॉट नंबर-2, सेक्टर-29, गुडगांव-122001, हरियाणा।
ईमेल आईडी: appellate.cc@powergrid.co.in
फोन नंबर: 0124-2571994

धन्यवाद,

भवदीय,

(जसबीर सिंह)

मुख्य महाप्रबंधक (के. आ.) एवं के.लो.सू.अधिकारी

Email ID: cpio.cc@powergrid.co.in

Sub: Reply to RTI Request of Shri Sudeep Bhar, Noida Extension, Uttar Pradesh

Sl.No.	Information sought:	Reply:
1.	Please clarify that as per HR policy of Power Grid, when an employee joins a central government organisation, after taking proper NOC, then is Half Pay Leave Balance or equivalent pay is transferred?	Transfer of Leaves in POWERGRID is regulated as per Clause 19 of POWERGRID Leave Rules. The copy of relevant section is enclosed at ANNEXURE-A for reference.
2.	Please clarify that as per HR policy of Power Grid, when an employee joins a central autonomous body, after taking NOC, then is Half Pay Leave Balance or equivalent pay is transferred?	
3.	Please clarify that as per HR policy of Power Grid, when an employee joins a CPSU then is Half Pay Leave Balance or equivalent pay is transferred?	

हरिहर कुमार

Illustration:

X-Employee posted at a sub-station retires on 31.05.2021. S/he has not availed any Special Additional Leave for the calendar year 2021. The Special Additional Leave standing in her/his credit will be $(5/12)*26 = 10.83$ which will be rounded off to 11 days. Out of these, the encashable portion of the leave shall be $(5/12)*13 = 5.41$ which shall be rounded off to 5. The remaining 6 SAL shall be non-encashable.

- (iv) For the purpose of Special Additional Leave, the HR- Establishment Group will maintain a separate ledger record. A separate account of Special Additional Leave will also be maintained in the leave booklet issued to employees.
- (v) The Special Additional Leave has to be availed within the same calendar year.
- (vi) The Special Additional Leave can be clubbed with any other kind of leaves other than Casual Leave.
- (vii) Intervening Sundays and Holidays falling within the spell of Special Additional Leave will be counted as leave.
- (viii) Employees under suspension will not be eligible for Special Additional Leave.

18.0 Settling-off of Leave towards Notice Period

Where an employee resigns his post of his own volition and is required to give notice under terms and conditions of his appointment or deposit pay and allowances for the specified period in lieu thereof, the employee may be permitted, at the discretion of the Corporation, to set-off the Earned Leave at his credit on the date of leaving service towards the notice period.

19.0 Transfer of Leave

- 19.1 Earned Leave transferred from other Public Undertaking/Government Department/Semi-government/Autonomous Body by virtue of service put in by the employee in that Organisation shall be kept as a separate credit to be availed by him provided a lump sum equivalent of leave salary is paid to this Corporation by the Organisation concerned.
- 19.2 In case any employee of the Corporation joins another Public Sector Undertaking/Semi-Government/Govt. Organisation or Autonomous Body, Earned Leave at his credit along with the amount of leave salary may be transferred at the discretion of this Corporation, if acceptable to the new employer.
- 19.3 The transfer of accumulated Sick Leave/Half-Pay Leave, standing at the credit of the employee at the time of transfer to or from another Public Sector Enterprises will be permissible, provided such transfer has taken place with the consent of the management of both the enterprises or under the orders of the Government/Public Enterprises Selection Board (PESB).

The procedure for transfer of Sick Leave/Half-Pay Leave and liquidation of liabilities for such leave would be the same as for Earned Leave.

20.0 Leave Salary

An employee on Earned Leave shall be entitled to leave salary on a full pay. Full pay for purposes of these rules shall be the pay drawn immediately prior to proceeding on