

Dear **vipul kumar meena**  
Reg. ID: **207745**  
Mobile: **8949414552**  
E-mail: **vipulkumarmeena924@gmail.com**

*Greetings from the POWERGRID, NR-I !*

With reference to your application, against advertisement No: **Apprenticeship/2023-24/NR-I/01 dated: 27.06.2023**, for engagement as Apprentice Trainee in Power Grid Corporation of India Ltd. (POWERGRID) as per Apprenticeship Act, 1961 and its subsequent amendments and Rules, **you are advised to report for the document verification along with all required educational certificates & documents as per details mentioned below: -**

- 1) **Address for Document Verification: Power Grid Corporation of India Limited, S.C.O. Bay No. 5 to 10, Sector 16 A, Beside Metro Heart Institute, Faridabad, Haryana-121002**
- 2) **Date & Time for Document Verification: 11.09.2023 (Monday); 10:00 AM**

Please confirm immediately your willingness to report for document verification through this e-mail, mentioning your Name, Trade/Discipline and NAPS/NATS Regn. Id.

The following documents, in original, are required to be produced by the shortlisted candidates at the time of document verification along with one self-attested photocopy of each: -

Sl. No.	Documents required (in original along with one self-attested photocopy of each)
1	10 <sup>th</sup> Mark Sheet and Certificate
2	12 <sup>th</sup> Mark Sheet and Certificate, if applicable
3	Graduation Mark Sheet and Certificate, if applicable
4	<b>Qualification Mark Sheet and Certificate as eligibility criteria mentioned in the detailed Advertisement</b>  <b>Please Note:</b> <ul style="list-style-type: none"><li>• Qualification/Specialization must be specified/mentioned in the mark-sheet/degree or on the letter-head of the institute/university.</li><li>• If CGPA/DGPA/GPA etc. is mentioned on the mark-sheet, candidate should produce equivalent percentage conversion formula/certificate issued by the institute/university.</li><li>• Date of declaration of the final result (mark-sheet) must be between 01.08.2020 to 31.07.2022. If date of result declaration/publication is not mentioned in the mark-sheet, then the candidate must submit any supporting document/certificate mentioning date of result issued by institute/university.</li></ul>
5	<b>Medical Fitness Certificate duly signed by a registered medical practitioner of Central/State Govt. Hospital (Format Attached)</b>
6	<b>NAPS/NATS Registration Copy</b> Please ensure that you have updated your NATS/NAPS profile (100%) by uploading all

	the documents (Academic certificates, Bank details, Aadhaar card, PAN card etc.) as required in the portal. NAPS candidate must update their Aadhaar number and complete e-KYC on the NAPS portal before appearing for Document Verification on the given date (in absence of the same you may not be able to join the Apprentice Training at POWERGRID).
7	<b>Aadhaar Card (Complete - showing address etc. for Address Proof)</b> Name in NAPS/NATS portal <b>must exactly match</b> as given in Aadhaar card and in POWERGRID registration
8	<b>Caste Certificate for SC/ST/OBC-NCL, if applicable;</b> For OBC-NCL, the latest Caste Certificate in the Govt. of India format is required
9	<b>PAN Card and Bank Details</b> (Cancelled cheque or the first page of your passbook of the bank account <i>*same as mentioned in POWERGRID application*</i> )
10	01 passport-size colour photograph
11	Print out of POWERGRID application/resume
12	Print out of this call letter
13	Any other relevant certificate/document

**No TA/DA shall be paid for appearing for the document verification process.**

**Please Note:** The candidature of the shortlisted candidates is purely provisional and subject to fulfilling eligibility criteria in all respects as per notification/advertisement. It may be noted that merely calling a candidate for Document Verification does not in any way entitle him/her for selection in Apprenticeship Training in POWERGRID. On successful document verification and securing a place in the merit list, the candidate shall be selected for engagement, for which a separate communication shall be sent later on. The selected candidate shall accept/sign an apprenticeship contract agreement on the NAPS/NATS Portal. Thereafter, the candidate shall be engaged as Apprentice Trainee immediately for the duration of ONE YEAR from the date mentioned in the apprenticeship contract. Accordingly, candidates are advised to be prepared to start their apprenticeship training immediately on accepting the contract of apprenticeship. On completion of the period of apprenticeship training in POWERGRID, the apprentice shall have no claim whatsoever for any employment in this organization.

If any candidate does not report on the scheduled date, is found ineligible or documents are not in order during documents verification, their candidature shall be summarily rejected.

The candidate shall abide by the latest COVID protocol issued by the Govt. Authorities at the time of reporting of documents verification.

*For any query/clarification please contact:*

**Deepak Dhameja**

**POWERGRID, Northern Region-I**

Phone: [0129 223 0500](tel:01292230500) ; E-mail: [apprentice\\_nr1@powergrid.in](mailto:apprentice_nr1@powergrid.in)

*शुभकामनाओ सहित /With Best Wishes*

**TEAM NR-I HRD, POWERGRID**

उत्तरी क्षेत्र - I मुख्यालय, एस.सी.ओ. बे संख्या 5 से 10, सेक्टर - 16ए, फरीदाबाद- 121002 (हरियाणा) दूरभा : 0129-266500  
Northern Region-I HQ, SCO Bay No. 5 to 10, Sector 16-A, Faridabad - 121002 (Haryana) Ph.: 0129-2666500

पंजीकृत कार्यालय : बी-9 कुतुब इंस्टीट्यूशनल एरिया, कटवारिया सराय, नई दिल्ली - 110016  
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