

तत्काल/सूचना का अधिकार मामला

16034/0/2022-रा.भा.(नीति)  
भारत सरकार/ Govt. of India  
गृह मंत्रालय/ Ministry of Home Affairs  
राजभाषा विभाग/ Department of Official Language  
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एनडीसीसी-II भवन/ NDCC-II Building  
'बी' विंग, चौथा तल/B Wing, 4<sup>th</sup> Floor  
जय सिंह रोड/Jai Singh Road  
नई दिल्ली/New Delhi-110001

दिनांक/Dated: 10.08.2022

To,

Shri Punditrao Dharenvar  
House NO. 1006 B  
Sector 41 B,  
Chandigarh 160036

**Subject: First Appeal under Right to Information Act, 2005.**

Sir,

Kindly refer to your First Appeal dated 19.07.2022 received in the Policy Section, Department of Official Language on 21.07.2022.

02. It is informed that order has been issued vide OM No.14013/04/2022-रा.भा.(नीति) dated 21.06.2022. (Copy enclosed)

03. Two Postal Orders of Rs.10/- each (59F751760 & 59F751761) enclosed with your appeal are also returned in original.

**Encl: As Above.**

**Signed by Rajesh Kumar  
Srivastava**

**Date: 10-08-2022 13:20:29**

**Reason: Approved**

(Rajesh Kumar Srivastva)

FAA & Dy. Director (Policy)

Tel: 23438251

14013/04/2022-रा.भा.(नीति)

भारत सरकार  
गृह मंत्रालय  
राजभाषा विभाग

चौथा तल, एनडीसीसी-2 भवन,  
जय सिंह रोड, नई दिल्ली - 01  
दिनांक 21.06.2022

कार्यालय ज्ञापन

**विषय :** हिंदीतर भाषी क्षेत्रों में स्थित केंद्र सरकार के कार्यालयों द्वारा जनता की सूचना के लिए लगाए जाने वाले बोर्ड, नामपट्ट आदि में प्रादेशिक भाषाओं के प्रयोग के बारे में सूचना उपलब्ध कराने के बारे में।

राजभाषा विभाग के संज्ञान में यह बात आई है कि हिंदीतर भाषी क्षेत्रों में स्थित केंद्र सरकार के कार्यालयों द्वारा जनता की सूचना के लिए लगाए जाने वाले बोर्ड, नामपट्ट आदि में प्रादेशिक भाषाओं का प्रयोग नियमानुसार नहीं किया जा रहा है। इस मामले को माननीय सांसद द्वारा संसद में भी उठाया गया है।

2. इस संबंध में राजभाषा विभाग द्वारा उपर्युक्त विषय के संबंध जारी किए गए कार्यालय ज्ञापन सं. 1/14013/5/76-रा.भा.(क-1) दिनांक 18.06.1977 का संदर्भ ले (प्रतिलिपि संलग्न)। इस कार्यालय ज्ञापन के माध्यम से हिंदीतर भाषी राज्यों अर्थात् 'ख' और 'ग' क्षेत्रों में केंद्र सरकार के कार्यालयों में बोर्डों, नामपट्टों आदि में क्रमवार क्षेत्रीय भाषा, हिंदी और अंग्रेजी भाषा के प्रयोग के संबंध में दिशा निर्देश जारी किए गए थे। इन दिशा निर्देशों को समय-समय पर कार्यालय ज्ञापन सं. 1/14013/03/2010-रा.भा.(नीति-1) दिनांक 01.07.2010, का. ज्ञा. सं. 14013/07/2010-रा.भा.(नीति) दिनांक 07.04.2011 और का. ज्ञा. सं. 14013/07/2010-रा.भा.(नीति) दिनांक 28.04.2017 के द्वारा परिचालित भी किए गए हैं।

3. अतएव, भारत सरकार के सभी मंत्रालयों/विभागों से अनुरोध है कि वे इन दिशा निर्देशों का हिंदीतर भाषी राज्यों में स्थित अपने सभी कार्यालयों (संबद्ध/अधीनस्थ कार्यालयों/ नियंत्रणाधीन/ स्वामित्व वाली कंपनियों, राष्ट्रीयकृत बैंको, सार्वजनिक क्षेत्र के उपक्रमों आदि सहित) द्वारा किए जा रहे अनुपालन की स्थिति से राजभाषा विभाग को 09.07.2022 तक अवगत करवा दें।

संलग्नक : यथोक्त

मीनाक्षी जोशी

(डॉ० मीनाक्षी जोशी)

संयुक्त सचिव, भारत सरकार  
दूरभाष : 011-23438130

भारत सरकार के सभी मंत्रालयों/विभागों के संयुक्त सचिव (प्रशा.)

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Copy of Department of Official Language O.M. No. I/14013/5/76-  
O.L.(A-I)dated 18.6.77

Subject:- Use of Lanugages on notice boards/name plates to be displayed for the information of the public by Central Government Offices located in non-Hindi speaking areas.

I am directed to say that the question of using the regional language, Hindi and English in the name-boards/notice-boards to be displayed for the information of the public by Central Government Offices and undertakings and located in non-Hindi speaking areas was discussed in the meeting of the Kendriya Hindi Samiti held on 11<sup>th</sup> January, 1977 and it was decided that the use of these languages on such boards should be in the following order:-

- (1) Regional language
- (2) Hindi
- (3) English

The letters of the scripts of all the languages should be of the same size. It was decided that for the present, status-quo may be maintained in Tamil Nadu.

2. The Ministry of Finance, etc. are requested to bring the above decision of the Kendriya Hindi Samiti to the notice of all their concerned officers, attached and subordinate offices and Companies and Corporations controlled or owned by them for necessary action. A copy of the orders issued in this regard may also be sent to the Department of Official Language for information.

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No. I/14013/07/2010-O.L.(Policy-1)  
Government of India  
Ministry of Home Affairs  
Department of Official Language  
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Lok Nayak Bhavan, Khan Market  
New Delhi , Dated 07 April, 2011

**OFFICE MEMORANDUM**

**Subject : Use of languages, other than Hindi and English, recognized for use for official purposes by the State Governments having Hindi as their first Official Language, on Boards, Sign-boards, Name-plates, and Directional Signs.**

The matter of use of languages, other than Hindi and English, recognized for use for official purposes, in the Hindi-speaking States i.e. States located in Region A (these States have Hindi as their Official Language) on Boards, Sign-boards, Name-plates and Directional Signs has received careful consideration, keeping all relevant aspects in view.

2. Taking into consideration the public convenience and welfare of the large sections of our society living in the said States, it has been decided that all Central Government Offices, and Public Sector Banks and Undertakings shall write, print, paint, inscribe or emboss the information on Boards, Sign-boards, Name-plates and Directional Signs in language/s, other than Hindi, recognized for use for official purposes in the given State/s, in addition to Hindi and English. The font sizes of the texts of all the languages will be of the same size.

3. The Boards, Sign-boards, Name-plates and Directional Signs will be written/ printed/ painted/inscribed/embossed in Hindi first. The order of the other language/s, including English, will be determined by the Department concerned or the State concerned.

4. As for the use of languages on Boards, Sign-boards, Name-plates and Directional Signs in the non-Hindi speaking States i.e. States located in Regions B and C, the instructions contained in the OM No. I/14013/5/76-OL(A1) dated 18.6.1977 which require the use of Regional Language, Hindi and English, in that order, on the stated media, will continue to hold good.

5. These orders come into force with immediate effect.

*Rakesh Kumar*  
(Rakesh Kumar)  
Director (Technical & Policy)

1. (a) Secretaries of all Departments and Ministries, Government of India with the request that a copy of these instructions be circulated to all Subordinate/Attached offices, and autonomous undertakings under the control of their Departments, and

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that immediate compliance by organizations having significant public interface e.g. Railways, Airport Authority of India, MTNL and BSNL etc. be particularly ensured.

(b) Secretary, Financial Services with the request to circulate these instructions immediately to all Chairpersons of Public Sector Banks, Insurance Companies and other organizations rendering financial services in the said States.

2. All Secretaries (Official Languages) of the States in Region 'A' i.e. Bihar, Chhattisgarh, Haryana, Himachal Pradesh, Jharkhand, Madhya Pradesh, Rajasthan, Uttar Pradesh, and Uttarakhand, UT Administration of Andaman & Nicobar Islands, and Government of NCT of Delhi.

3. Chairmen of all Town Official Language Implementation Committees (TOLICs) in the above-referred to States.

4. Ministry of Railways (Railway Board), New Delhi with reference to their OM No. हिन्दी 2010/रा.भा.1/8/5 dated 8.11.2010 and subsequent communications in respect of language/s to be used on the Name-plates, Sign-boards on Railway Stations.

5. Shri Onkar Kedia, ADG, Media & Communication, Ministry of Home Affairs

6. Senior Technical Director (KK), NIC with the direction to upload it on web-site both under 'What's New' and Important Orders.

Copy, for information, and direction to disseminate this information through TOLICs, and other publicity means :

- (i) O/c incharges, Regional Implementation Offices,
- (ii) Director, Central Hindi Teaching Institute, 7<sup>th</sup> Floor, Paryavaran Bhavan, B Block, CGO Complex, New Delhi
- (iii) Director, Central Translation Bureau, 8<sup>th</sup> Floor, Paryavaran Bhavan, B Block, CGO Complex, New Delhi

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**2. Definitions - In these rules, unless the context otherwise requires :-**

- a. "Act" means the Official Languages Act, 1963 (19 of 1963);
- b. "Central Government Office" includes :-
  - i. any Ministry, Department or office of the Central Government,
  - ii. any office of a Commission, Committee or Tribunal appointed by the Central Government; and
  - iii. any office of a corporation or company owned or controlled by the Central Government ;
- c. "Employee" means any person employed in a Central Government office;
- d. "Notified Office" means an office notified under sub-rule (4) of rule 10 ;
- e. "Proficiency in Hindi " means proficiency in Hindi as described in rule 9 ;
- f. "Region A" means the States of Bihar, Haryana, Himachal Pradesh, Madhya Pradesh, Chhattisgarh, Jharkhand, Uttarakhand, Rajasthan and Uttar Pradesh and the Union Territories of Delhi and Andaman and Nicobar Islands;
- g. "Region B" means the States of Gujarat, Maharashtra and Punjab and the Union Territory of Chandigarh, Daman and Diu and Dadra and Nagar Haveli ;
- h. "Region C" means the States and the Union Territories other than those referred to in clauses (f) and (g);
- i. "Working knowledge of Hindi" means working knowledge of Hindi as described in rule 10.