Advt. No.: SR-I/01/2021/DT   **Date:09.06.2021**

RECRUITMENT FOR THE POST OF DIPLOMA TRAINEE (ELECTRICAL / CIVIL)

POWERGRID, the Central Transmission Utility (CTU) of India, one of the largest Transmission Utilities in the World and a "Maharatna" Enterprise of Govt. of India is engaged in power transmission business with the mandate for planning, co-ordination, supervision and control over complete inter-state transmission system.

POWERGRID operates around 1,71,950 circuit kms of transmission lines along with 266 Substations (as on 30.04.2021) and wheels about 50% of total power generated in the country through its transmission network. POWERGRID also owns and operates approximately 66,922 kms of Telecom Network, with points of presence in approx. 714 locations and intra-city network in 206 cities across India. POWERGRID, with its strong in-house expertise in various facets of Transmission, Sub-Transmission, Distribution and Telecom sectors also offers consultancy services at National and International level.

To take the growth curve to further heights, POWERGRID is looking for Bright, Committed and Energetic candidates to be inducted in the posts as detailed below for **Southern Region–I(SRTS-I Region),covering the states of Andhra Pradesh, Telangana and Part of Karnataka.**

Eligible candidates may note that "Recruitment of following Diploma Trainees is conducted on regional basis against requirement of SRTS-I Region. Hence, candidates joining in such positions in SRTS-I Region are not entitled for inter-region transfer request."

Post ID	Name of Post	Total no. of vacancies	UR	OBC (NCL)	SC	ST	EWS	PwD* (Persons with Disability) Post reserved for	Ex-SM*
								POST & CATEGORY-WISE BREAK UP OF VACANCIES	
01	Diploma Trainee (Electrical)	30	12	08	05	02	03	02(1-HH & 1-OH)	4
02	Diploma Trainee (Civil)	05	03	01	01	0	0	0	1

* Horizontal Reservation

<u>Note</u>: **Candidates belonging to ST/EWS category may also apply for the Post ID 02, provided they meet the eligibility criteria prescribed for UR category.**

Posts reserved for Ex-Servicemen include 10% posts reserved for Ex-Servicemen and 4.5% posts reserved for Disabled Ex-servicemen/Dependents of ex-servicemen killed in action.

Candidates belonging to PwD sub-category other than the one for which the post is reserved can also apply, provided the post is identified for that sub-category and the candidate meets the eligibility criteria prescribed for their respective category as mentioned under Relaxations &Concessions.

The posts are identified suitable for the following subcategories of PwBD:

Posts: Diploma Trainee (Electrical/Civil)
    i.   Deaf & Hard of Hearing
    ii. Orthopedically Handicap - One Leg/ One Arm, Dwarfism. Also includes Acid Attack victims and Leprosy Cured persons with the above disabilities
    iii. Combinations of (i) and (ii)above

JOB SPECIFICATION

Post ID	Name of Post	Qualification	Discipline	Maximum Age (As on 29.06.2021)
1	Diploma Trainee (Electrical)	Full Time Regular 3 Years Diploma from recognized Technical Board/ Institute with minimum 70% marks for General / OBC(NCL) / EWS candidates and pass marks for SC/ST/PWD. Higher technical qualification like B.Tech/B.E/M.Tech/M.E etc **with or without Diploma is not allowed**	Electrical/ Electrical (Power)/ Electrical and Electronics/ Power Systems Engineering/ Power Engineering (Electrical)	27 years for General/EWS 30 years for OBC(NCL) 32 years for SC/ST
2	Diploma Trainee (Civil)	Full Time Regular 3 Years Diploma from recognized Technical Board/ Institute with minimum 70% marks for General/OBC(NCL)/EWS/ ST candidates and pass marks for SC candidates. Higher technical qualification like B.Tech/B.E/M.Tech/M.E.etc **with or without Diploma is not allowed**	Civil Engineering	27 years for General/ST/EWS 30 years for OBC(NCL) 32 years for SC

RELAXATIONS & CONCESSIONS

1. Reservation/Relaxation/Concession for SC/ST/OBC(NCL)/EWS/PwD/Ex-Servicemen/J&K Domicile/Victims of Riots candidates shall be given as per Government of India guidelines as detailed below–

For Posts Reserved for various categories

Sl. No.	Category	Age-relaxation permissible beyond the upper age limit	Relaxation in %age of marks in essential qualification	Concession in application fees
1	OBC (NCL)	03 years	No Relaxation	Not Exempted
2	SC/ST	05 years	Pass	Exempted
3	EWS	No Relaxation	No Relaxation	Not Exempted
4	Ex-SM -(UR/EWS)	3 years after deduction of the military service rendered from the actual age	Pass	Exempted
5	Ex-SM – OBC(NCL)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age	Pass	Exempted
6	Ex-SM – SC/ST	8 years (5 years + 3 years) after deduction of the military service rendered from the actual age	Pass	Exempted

7	PwD-(UR/EWS)	10 years		Pass	Exempted
8	PwD-OBC(NCL)	(10+3) = 13 years		Pass	Exempted
9	PwD(SC/ST)	(10+5) = 15 years		Pass	Exempted
10	Candidates who had ordinarily been domiciled in the State of J&K during the period from 1stJan, 1980 to 31stDec., 1989 **OR** Children and dependent of Victims of Riots.				
10 (a)	UR/EWS	5 years		No Relaxation	Not Exempted
10 (b)	OBC (NCL)	(5+3) = 8 years		No Relaxation	Not Exempted
10 (c)	SC/ST	(5+5) = 10 years		Pass	Exempted
For Posts Not reserved for OBC (NCL),SC, ST, Ex-SM, PWD &EWS					
11	ST candidates applying for Post ID 02	No Relaxation		No Relaxation	Exempted
12	EWS candidates applying for Post ID 02	No Relaxation		No Relaxation	Not Exempted
13	PwD candidates applying for Post ID 02	UR/ST/SC/ OBC(NCL)/ E WS	10 years	No Relaxation	Exempted

2. ***Persons suffering from not less than 40% of the relevant disability*** shall be eligible subject to submission of Disability Certificate issued by a Government Medical Board in the format prescribed by Govt. of India at the time of application as well as verification of documents, if called for.

3. ***Reservation/Relaxation/Concession for OBC (NCL) candidates*** will be subject to submission of self-attested copy of OBC (NCL) certificate along with NCL Declaration in the format prescribed by the Govt. of India for "Appointment in to Posts under Govt. Of India" from a competent authority at the time of application as well as verification of documents, if called for.

4. ***Reservation/Relaxation/ConcessionforSCcandidates***willbesubjecttosubmissionofself-attestedcopy of SC certificate in the format prescribed by the Govt. of India issued by the competent authority at the time of application as well as verification of documents, if called for.

5. ***Reservation and Relaxation for EWS*** will be subject to submission of a copy of the latest Income and Asset Certificate issued by a Competent Authority at time of application and verification of documents, if called for.

6. ***Relaxation/ConcessionforJ&KDomicile/Ex-Servicemen/VictimsofRiots***will be subject tto submission of Age relaxation cum Domicile Certificate/Discharge Certificate/Certificate in the prescribed format issued by Competent Authority respectively at the time of application as well as verification of documents, if called for.

7. Ex-Servicemen with a minimum of six months continuous service are allowed age relaxation to the extent of the period spent in service plus three years subject to the condition that the resultant age after deducting his period of service from his actual age does not exceed the prescribed age limit by more than three years.

8. Ex-Servicemen applying for civil posts under Ex-Servicemen category has to submit Form of Undertaking as per G.I.Dept. of Per.& Trg., O.M.No.36034/2/91-Estt. (SCT), dated3-4-1991.

9. Ex-Servicemen applying for civil posts under Ex-Servicemen category has to submit Proforma of Certificate for employed officials as per G.I. Dept. of Per.&Trg., O.M.No.36034/2/91-Estt. (SCT), dated3-4-1991.

10. In case Caste/Category certificate is issued in a language other than Hindi or English, candidates are advised to produce a certified translation of the same in either Hindi or English language at the time of at the time of verification of documents, if called for.

SELECTIONPROCESS

1. **Selection procedure**: Only Written Test/Computer Based Test shall be conducted.

2. **Type of Test**: The Test shall be of Objective type (each question shall have four options) of **two hours duration** consisting of two parts–

    (a) Part-I consists of Technical Knowledge Test/Professional Knowledge Test (TKT/PKT) with **120 questions** having specific questions from respective discipline.

    (b) Part-II consists of Aptitude Test (AT) with **50 questions** on vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, data sufficiency & interpretation, numerical ability etc.

    All questions would be MCQ type with 4 options and carry equal weightage (1 mark each). Wrong & multiple answers would result in negative marks of ¼. Candidates shall have the option for appearing in the Written Test in Hindi or English.

3. **Qualifying criteria in Written Test**:

Vacancy	Qualifying criteria in Written Test
Unreserved including EWS	Minimum of 40% marks subject to at least 30% marks in Part-I & Part-II **separately**
Reserved	Minimum of 30% marks subject to at least 25% marks in Part-I & Part-II **separately**

4. **Empanelment**:
    Candidates who have secured at least 40% in UR category including EWS and 30% in reserved category in Written Test shall only be eligible for empanelment.

5. **Offer of Appointment**:
    The offer of appointment shall be issued to the suitable candidates empanelled in the order of merit and based on the requirement. Appointment of selected candidates will be subject to them being found medically fit in the pre-employment medical examination to be conducted as per POWERGRID norms and standards of medical fitness.

TEST CENTRES

The Computer Based Test shall be held at the following Test Centres:

1	Hyderabad	2	Vijayawada

Candidates will have to choose the test centre nearest to their address for communication and no change will be allowed subsequently. Admission to the test will be on production of Admit Card. **Candidates have to download their Admit Cards through our application portal. Admit Card will not be sent by Post.** POWERGRID reserves the right to change/cancel test centres depending upon number of candidates / availability of nodes for CBT.

HEALTH STANDARDS

Applicants should have sound health. No relaxation in health standard is allowed. Appointment of selected candidates will be subject to their being found medically fit in the pre-employment medical examination to be conducted as per Norms & Standards of Medical Fitness. Please visit Careers section → Health of our website for details of medical standards.

COMPENSATION PACKAGE DURING TRAINING PERIOD AND ON REGULARISATION

Stipend during training period	Designation & Level on successful completion of training period	Basic pay on Regularisation
Rs. 27500/- pm	Junior Engineer Gr-IV at S1 level in Supervisory category	Rs.25000/- in the pay-scale of Rs.25000-117500/- (IDA)

Besides the above, the compensation package also includes IDA, HRA and other allowances, benefits such as monthly conveyance reimbursement, medical facilities, various insurance covers, Performance Related Pay, Leave encashment, CPF, Gratuity and various low interest short/long term advances as per rules in force from time to time.

SERVICE AGREEMENT BOND

Selected candidates shall undergo training for a period of one year. They will be required to execute a Service Agreement Bond as per the following details to successfully complete the training period and thereafter serve the organisation for at least three years:

Service Agreement Bond
General/OBC (NCL)/EWS candidates: Rs. 2,50,000/-, SC/ST/PwD candidates: Rs.1,25, 000/-

APPLICATION FEES

Post ID	Posts	Non-Refundable Application Fee
01&02	Diploma Trainee (Electrical/Civil)	Rs 300/-

SC/ST/PwD/Ex-SM/Departmental candidates need not pay the Application Fee regardless of the post being reserved for them or not.

HOW TO APPLY

1. Interested eligible candidates should apply only through On-line Registration System of POWERGRID To apply logon to http://www.powergrid.in ➐ *Careers section* ➐ *JobOpportunities* ➐ *Openings* ➐*Southern Region-1,Hyderabad* and then *"Recruitment for the post of Diploma Trainee(Electrical / Civil) in SRTS-I-2021".No* **other means/mode of application shall be accepted**. POWERGRID will not be responsible for bouncing back of any email sent to the candidate.

2. Before registering and submitting their applications on the website, the candidate should possess a Valid Self E-mail ID, Alternate E-mail ID and Mobile number.

3. Candidates are advised to upload the following documents while submitting online application in the space earmarked in the on-line application:-

   a) Scanned copy of recent passport size color photograph max. (50kb) in **.JPG format**

   b) Scanned copy of signature max (30kb) in **.JPG format**

   c) Date of Birth Proof: SSC/Xth class/Matric/ Birth Certificate (wherein DOB is mentioned) (max 1MB) in **.pdf format**

   d) Qualification Certificate: Diploma along with Mark Sheets of all years/semesters (max. 10MB) along with Proof of norms adopted by the University/Technical Board/Institute to convert CGPA/OGPA/DGPA into percentage(if applicable)(**all Qualification Certificate &Marks Sheets are required to be scanned in .pdf format)**

   e) Candidates working in Govt./ PSU are required to apply through proper channel and need to upload "No Objection Certificate" from the present employer in **.pdf format**.

   f) Caste Certificate in the prescribed GOI format issued by Competent Authority (if applicable) (max.1MB) in **.pdf format**

   g) Disability Certificate in the prescribed GOI format issued by Competent Authority (if applicable) (max. 1MB) in **.pdf format**

   h) Ex-Serviceman Discharge Certificate, **Undertaking and Proforma of Certificate for Employed Officials** in case of Ex-Servicemen in the prescribed format (if applicable) (max. 1MB) in **.pdf format.**

   i) Domicile cum Age relaxation certificates for Candidates from J&K State/ Riots Victim in the prescribed GOI format issued by Competent Authority (if applicable) (max. 1MB) in **.pdf format**

   j) Employment Exchange Registration Certificate/ Receipt (if applicable) (1MB) in **.pdf format**.

4. Applicants are advised to take a print out of the submitted online application and note down the user ID and password generated at the time of online registration. On further announcement of dates for the written test, the eligible candidates shall download Admit cards from the POWERGRID website for appearing in the screening test. In case the candidate qualifies the written test and is called for further verification process then at that time the candidate is required to produce the above uploaded documents in original.

5. Information regarding this recruitment process shall be made available in the career section of POWERGRID website. Applicants are advised to check the website periodically for updates.

6. *Payment of ApplicationFees:*

> ➢ After successful completion of registration candidates shall receive an email with details of their Login ID, Password and other information. Candidate is required to login to career page through candidate login link available on job opportunities section (**Go to Careers> Job Opportunities>Openings> Regional Openings > Concerned advertisement & candidate login link**).
>
> ➢ A button shall be available on the login page which will guide the candidate to payment gateway. Candidate will be automatically directed to payment gateway website and return back to POWERGRID website automatically on completion of transaction.
>
> ➢ Online payment can be made through Credit Card, Debit Card, Net Banking.
>
> ➢ If the transaction is successful, the online payment button will disappear and transaction confirmation will appear. If the transaction fails and the amount is deducted, the candidates will have to wait for 2 hours to check any update in status on his/ her candidate login home page. In case of no change, he/ she will have to send mail stating the issue and quoting his/ her POWERGRID Registration No. Payment once done cannot be refunded. Hence candidates are advised not to wait till last date for submission of application or payment of fees.

7. CANDIDATES ARE **NOT REQUIRED TO FORWARD** THE HARD COPIES OF APPLICATION TO POWERGRID**.**

8. **Also, candidates should keep the following documents ready with themselves for any future requirement. (*Self-attested copies*):**

    a) Copy of online generated resume

    b) Documents related to Essential Qualification (Passing Certificate & Mark sheets.)

    c) Documents related to Other Qualifications (Passing Certificate and Mark sheets)

    d) Proof of norms adopted by the University/ Technical Board/Institute to convert CGPA/OGPA/DGPA into percentage.

    e) Proof of Date of Birth (SSC/X class certificate/ Birth Certificate)

    f) Caste (SC/ST/OBC-NCL/EWS) Certificate for claiming Reservation/ Relaxation/concessions (as applicable)

    g) Discharge Certificate (If applicable)

    h) Disability Certificate (If applicable)

    i) Any other relevant document

    Candidate will have to bring these documents along with original for verification at the time of Document verification / Medical/ Joining, if called for.

    f) Candidates should submit only single application for a post and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. POWERGRID will not be responsible for bouncing of any e-mail sent to the candidates.

    g) Candidates are advised to make a note of their e-mail ID as entered in the application form and Registration Number generated at the top right hand corner of the 'Resume'. These would be required for accessing information through candidate login during the later stage of the recruitment process.

    h) Once applied, the applicants are advised to check the web site as well as their registered e-mail regularly for anyupdates.

9. The admit card indicating Roll Number, Name of the allocated Test Center and guidelines for the test will be made available on our website to the candidates found apparently eligible based on the online dataonly. The candidate has to download his/her Admit card, Test Guidelines etc. for appearing in the test from the website only. **Please note that the admit card will not be sent bypost**.

10. All information regarding this recruitment will be made available on the website :http://www.powergrid.in and no separate communication shall be made. Candidates must constantly visit website: http://www.powergrid.in for information regarding dates of written test, downloading of admit card, result of written test, medical standards etc.

11. E-mail ID and Mobile number to be entered in online application form is mandatory. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new email ID before applying online. Candidates are advised to keep the e-mail ID and Mobile number entered compulsorily in the online application form, **active for at least one year**. **No change in the email ID or mobile number will be allowed once entered**. All future correspondence shall be made via E-mail and/or SMSonly.

12. Applicants should keep sufficient copies of same photographs in reserve for future use, which they are using in the Online Registration.

13. It is mandatory that eligible candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the post.

14. No manual / paper application will be entertained.

GENERAL INFORMATION &INSTRUCTIONS

1. Only **Indian Nationals** who have attained the age of **18 years** and above are eligible to apply.

2. Before applying, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement as on closing date of application.

3. For the Un Reserved (UR) vacancy, SC/ST/OBC(NCL)/EWS candidates can apply subject to meeting with all general standards of eligibility.

4. The candidate must possess qualifications recognized by the relevant statutory bodies like UGC/ AICTE etc.

Correspondence course in Diploma shall not be considered as recognized qualification as per AICTE norms.

5. Higher technical qualification like <u>B.Tech/B.E/M.Tech/M.E</u> etc **with or without Diploma is notallowed.**

6. ***Recruitment of Diploma Trainees is conducted on regional basis against requirement of SRTS-I Region. Hence, candidates joining in such positions in SRTS-I Region are not entitled for inter-region transfer request.***

7. All eligibility qualification should be recognized and from a recognized Institution/Board/Council/ University. Wherever CGPA/OGPA/DGPA or Letter Grade in a diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University/ Technical Board/Institute. Proof of norms adopted by the University/Technical Board/Institute to convert CGPA/OGPA/DGPA into percentage is to be submitted at the time of verification, if called for. In case the University/Technical Board/Institution does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with100.

8. Mere submission of application does not guarantee the adequacy of candidature for being considered for further selectionprocess.

9. Management reserves the right to cancel/restrict/enlarge/modify/alter the recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.

10. The vacancies notified may vary and operation of panel will depend on requirement.

11. Candidature is liable to be rejected at any stage of recruitment/selection process or after joining, if any information provided by the candidate is not found in conformity with the criteria mentioned or if POWERGRID comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in the application/other forms/formats are not recognized/false/misleading and/or amounts to suppression of information/particulars which should have been brought to the notice of POWERGRID.

12. All computations of eligibility criteria and other norms viz. Age, Qualification, etc., shall be as on **closing date of online application**. **Date of issuance of final mark sheet shall be taken as the date of acquiring qualification**.

13. Candidates selected in POWERGRID are liable to be posted anywhere in India and abroad.

14. Management reserves the right to raise or lower the qualifying standards in any stage of the selection process depending on availability of sufficient number of candidates.

15. Candidates working in Govt./PSU are required to produce "No Objection Certificate" at the time of Document verification.

16. SC/ST/PwD Candidates shall be reimbursed second class rail fare/bus fare by shortest route for to and fro travel for the purpose of appearing in test, on production of railway ticket/number/bus ticket for onward journey and self-attested copy of SC/ST/PwD certificate, restricted to distance between the address for communication and the nearest test centre.

17. Candidates claiming reservation under OBC (NCL) should belong to OBC-Non-Creamy Layer as on closing date of submission of online application.

18. Candidates belonging to OBC (NCL) category will have to submit latest OBC (NCL) certificate in proper format issued during FY 2021-2022.

19. All photocopies of documents (along with the application) submitted at the time of Document Verification, if called for, should be self-attested by the candidate. Candidates should retain sufficient number of same coloured size photograph as used in the online application for future use.

20. Candidates shall submit application for only ONE post as the Written Test shall be held on the same day for all the posts.

21. Legal jurisdiction will be **Hyderabad** in case of any cause /dispute.

22. Online application forms that are incomplete and without prescribed fee will be rejected straight away and no correspondence in this regard will be entertained.

23. Mere submission of application to POWERGRID does not guarantee the adequacy of candidature for being considered for further selection process.

24. There is no provision of re-checking / re-evaluation of Answer Sheets.

25. The candidature of the candidate at all stages of the selection process shall be <u>provisional</u> in nature.

26. Mobile phones / pagers/ iPad / iPod / Tablets / Phablets or any other such electronic device is strictly prohibited inside the examination hall. Candidates are advised to not carry the same to the examination hall. Candidates have to make their own arrangement to keep these items out of the Examination Hall at their own risk. POWERGRID shall not be responsible for any loss of personal belongings. Possession of any electronic device inside the examination hall may lead to disqualification of candidature of the candidate.

27. In case a candidate submits more than 01 application for the same post, the application with the latest registration no. shall only be considered.

28. Candidates are required to fill in their bank details such as bank A/C No, Bank's name Branch Name, IFSC code etc, in the on line application form in order to enable us to process TA payment on line, if applicable.

For any queries regarding this recruitment please send email to <u>sr1rectt@powergrid.co.in.</u>Candidates are required to add this email-id to their address book in order to avoid any email communication gap. Please write **"Recruitment for the post of Diploma Trainee <*subject matter*>"** in the subject line of e- mail.

	IMPORTANT DATES	

Sl. No.	Description	Date
1.	**Opening date** of online submission of applications and online payment of application fees	**09.06.2021(06:00 A.M.)**
2.	**Closing date** of online submission of applications and online payment of application fees	**29.06.2021 (23:59 Hrs)**
3.	**Cut-Off date** for the purpose of computation of eligibility criteria and other norms viz. Upper Age Limit, Qualification, etc.	**29.06.2021**
4.	**Date of Written Test (Computer Based Test)**	**During 3rd week of August 2021 - Tentatively on 22.08.2021(SUNDAY)**

NOTE:

1. All the important updates regarding this recruitment shall be hosted in the POWERGRID website in the Careers section and accordingly all the applicants are advised to visit the site regularly.

2. In order to avoid last minute rush, the candidates are advised to apply early enough. POWERGRID will not be responsible for network problems or any other problem in submission of online Application.

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